

Using the Command Palette for Quick Navigation

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Opening the Command Palette and Understanding What It Shows

In Sherkety ERP & Website Platform, the command palette is a searchable pop-up that helps you move to pages and actions without clicking through menus. You can open it with the keyboard shortcut shown in the interface, or by selecting the visible command search launcher if your current screen shows one in the header or navigation area. When it opens, your cursor is placed in the search field automatically so you can start typing right away.

At the top of the command palette, you will see a search input. Under that, results appear in grouped sections. These groups help you tell the difference between places you can open and actions you can run. As you type, the list updates immediately. You do not need to press a search button. The palette narrows the results based on words that match page names, action labels, and common destination names used across Sherkety ERP & Website Platform.

One result is always highlighted. This highlight shows what will open if you press **Enter**. You can move that highlight up and down with the arrow keys. This makes the command palette useful even when you want to stay fully on the keyboard.

Depending on where you are signed in and what access you have, you may see groups for navigation destinations, page actions, and admin shortcuts. For example, a content editor may see results related to content areas, while an administrator may also see destinations such as **Dashboard**, **Content**, **Users**, **Settings**, **SEO**, **Services**, or **Pricing**.

[SCREENSHOT: Command palette open with search field at the top, grouped results below, and one highlighted result]

Searching for Pages, Actions, and Destinations

The fastest way to use the command palette is to type a short keyword into the search field and let the results filter in real time. In Sherkety ERP & Website Platform, you do not need to know the full page name. Partial words are often enough to bring the right result to the top of the list. For example, typing part of a page name can help you find common destinations such as **Content**, **Settings**, **Users**, **Services**, **Pricing**, or **SEO** much faster than browsing through navigation menus.

As the result list updates, pay attention to the group labels above each set of matches. These labels help you understand whether you are about to open a screen or run an action directly. That matters when similar names appear more than once. A destination usually takes you to a page in the main workspace, while an action may perform something immediately or move you into a more specific task.

If several results match your search, use the **Up Arrow** and **Down Arrow** keys to move through the filtered list. The highlighted row changes as you move. Once the correct result is highlighted, press **Enter** to open it. If you prefer, you can also click a result directly.

A good habit is to start with the most distinctive part of the name you remember. Short searches often work better than long ones because they reduce typing and still narrow the list quickly. If your first search shows too many items, add one more word to refine it.

[SCREENSHOT: Search term entered in the command palette with filtered results grouped by type]

Moving Around the Workspace Without Leaving the Keyboard

If you prefer keyboard-first navigation, the command palette is one of the quickest tools in Sherkety ERP & Website Platform. After opening it, keep your hands on the keyboard and work through the result list without switching back to the mouse.

1. Open the command palette using the shortcut shown in the interface or the visible command search launcher.
2. Type a keyword in the search field.
3. Press the **Down Arrow** or **Up Arrow** to move through the matching results.
4. Press **Enter** to open the highlighted result.
5. Press **Escape** to close the command palette without selecting anything.

The highlighted result changes automatically as your search becomes more specific. This is especially helpful when you are moving between familiar areas several times a day. For example, a content editor might open the palette, type a short content-related term, and jump straight to a content management screen. An administrator might type a settings-related term and go directly to a configuration page such as **Users**, **Settings**, or **SEO**.

There is an important difference between opening a destination and running an immediate command. When you choose a destination, Sherkety ERP & Website Platform loads that page in the main workspace. When you choose an action, the result may start a task directly instead of simply taking you to another page. The group label in the palette helps you tell these apart before you press **Enter**.

If the keyboard stops moving through the list, click back into the search field or close and reopen the palette so focus returns to it.

Using Grouped Actions to Reach Common Areas Faster

Grouped results are what make the command palette easier to scan than a long flat list. In Sherkety ERP & Website Platform, each group represents a type of destination or action. Instead of reading every line one by one, you can first look at the group heading, then choose the item you need inside that section.

For content work, grouped results help editors jump directly to the right area without opening the admin menu first. If your role includes content editing, you may see results that point to content collections, content entries, draft-related areas, or other editorial destinations. This is useful when you already know what you want to update and do not need to navigate through several screens to get there.

For administrative work, grouped results can expose a broader set of shortcuts. Users with the right access may see destinations for **Dashboard**, **Content**, **Users**, **Settings**, **SEO**, **Services**, and **Pricing**. These grouped shortcuts make it easier to move between management areas when you are reviewing site configuration, maintaining user accounts, or updating public-facing information.

Because the command palette respects access level, two people may not see the same groups. An administrator may see more options than a content editor. If you are signed in with limited access, that is expected behavior rather than a search problem. The command palette only shows destinations and actions available to your current role.

When several similar results appear, use the group heading as your guide. It helps you avoid opening the wrong place and makes repeated navigation much faster.

[SCREENSHOT: Command palette showing separate groups for navigation destinations and admin shortcuts]

Finding the Fastest Path to Frequent Tasks

Once you start using the command palette regularly, speed comes from consistency. In Sherkety ERP & Website Platform, the quickest pattern is usually the same: open the palette, type a short search, move to the right result, and press **Enter**. This is often faster than opening side navigation, scanning menus, and clicking through multiple levels.

Use short, distinctive terms instead of full page names whenever possible. A brief search usually reduces the result list enough to make the correct item easy to spot. This works especially well for pages you visit often, such as **Content**, **Users**, **Settings**, **SEO**, **Services**, **Pricing**, or **Dashboard**. If you type too much, you may slow yourself down without getting better results.

Before selecting an item, glance at the group label. This extra second can save time by helping you choose the correct result the first time. It is especially useful when a destination and an action have similar wording. If your goal is to land on a page and continue working there, choose the destination result. If your goal is to trigger something directly, choose the action result instead.

Frequent users also benefit from keeping naming habits consistent. When pages and tasks are labeled clearly in the workspace, they are easier to find from the search field. That means repeated tasks become predictable: type the same short term, choose the same result, continue your work.

For related navigation habits across the workspace, see [Understanding Breadcrumbs Drawers and Shared Navigation Patterns](#).

Fixing Problems When Commands or Destinations Do Not Appear

If a page or action does not show up in the command palette, start with the simplest check: try a shorter search term. In Sherkety ERP & Website Platform, the palette filters by names used in the interface, so searching with the exact visible label often works best. If your first search returns nothing, remove extra words and search for the most recognizable part of the page name instead.

If admin-related destinations such as **Users**, **Settings**, **SEO**, **Services**, or **Pricing** are missing, check whether your signed-in account has access to those areas. The command palette only shows options available to your current role. A content editor may not see the same administrative shortcuts as a user with broader permissions. If needed, compare what you can access from the admin navigation itself. For more on role-based access, see [Understanding Role Visibility and Access Restrictions](#).

If the palette opens but the arrow keys do not move the highlighted selection, focus may not be where you expect. Click inside the search field, then try again. If that does not help, press **Escape** to close the palette and reopen it. The search field should be active when the palette first appears.

Sometimes the palette opens correctly, but a destination you expected is still unavailable. In that case, the current workspace or screen may not offer that command in the context you are in. Try navigating to the relevant area first, then reopen the command palette. If the page itself is unavailable from the main navigation, it will usually not appear here either.

Overview

The command palette in Sherkety ERP & Website Platform is designed for quick navigation across the workspace. Instead of moving through menus, you open one searchable dialog, type what you need, and select from grouped results. This is especially useful when you already know the name of the page or action you want.

What you will typically see in the command palette:

Area in the palette	What it helps you do
Search field	Type a page name, action label, or destination keyword
Grouped results	Separate destinations from actions so you can choose the right kind of result
Highlighted selection	Shows what will open when you press Enter

The command palette is most helpful for:

- Jumping to common admin pages such as **Dashboard**, **Content**, **Users**, **Settings**, **SEO**, **Services**, and **Pricing**
- Moving between editorial areas without opening multiple navigation menus
- Staying on the keyboard for repeated tasks
- Finding destinations quickly when you only remember part of the name

Because results are grouped and filtered as you type, the command palette supports both quick scanning and precise selection. It also respects your access level, so the list reflects what you are allowed to open.

If you are still getting familiar with moving around Sherkety ERP & Website Platform, pair this feature with [Using the Admin Dashboard for Navigation](#) and [Navigating Admin Sections for Content and Configuration](#).

Prerequisites

Before using the command palette in Sherkety ERP & Website Platform, make sure the basics are in place so the results you expect can actually appear.

You should have:

- Access to Sherkety ERP & Website Platform
- A signed-in account if you want to search admin destinations
- Permission for the areas you expect to open, such as **Content**, **Users**, **Settings**, **SEO**, **Services**, or **Pricing**
- A screen where the command palette is available through its keyboard shortcut or visible launcher

It also helps if you are already familiar with:

- The names of the pages you use most often
- Whether you are trying to open a page or run an action
- The difference between public website browsing and admin workspace navigation

Keep these practical points in mind:

- If you are not signed in, admin-only destinations will not be available.
- If your role is limited, some grouped results will be hidden.
- If you cannot find a page in the command palette, check whether that page is visible in your normal navigation.
- If the command palette opens in a pop-up, make sure the search field has focus before using the arrow keys.

For sign-in help, see [Signing In and Accessing the Admin Portal](#). For the next step in this Command Search section, continue with [Finding Actions With Keyboard Shortcut Hints](#).