

Using Section and Footer Edit Controls

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Recognizing the edit controls shown on the live homepage

If you already know how to turn on inline editing from [Editing Content Directly From the Website](#), the next step is recognizing which on-page **Edit** control belongs to which content area.

In Sherkety ERP & Website Platform, signed-in users with **Content Editor** or **Administrator** access can see edit entry points directly on the live homepage. These controls appear beside the content they manage, so you do not need to start from the **Admin Dashboard** or browse through the **Content** area first.

Look for **Edit** controls attached to three different kinds of page areas:

- **Homepage section controls** for individual homepage blocks
- **Service area controls** for the services portion of the homepage
- **Footer controls** for the shared footer shown at the bottom of pages

The position of the control matters. If the **Edit** button appears inside or next to a homepage block, it opens the editor for that specific block. If it appears in the services portion, it takes you to the service-related editing workflow. If it appears in the footer, it opens the footer editing workflow for shared bottom-of-page content.

This is important because the visible **Edit** controls are not all the same. Each one is a shortcut to the matching content area, not a general-purpose page editor. Clicking the control in the wrong place can open a different editing screen than the one you intended.

[SCREENSHOT: homepage showing separate Edit controls on a section block, the services area, and the footer]

When you are deciding which control to use, first identify the content you want to change on the live page. Then click the **Edit** control attached to that exact area instead of choosing the nearest visible control.

Opening the correct editor from a homepage section

Use the section-level **Edit** control when you want to change a specific homepage block such as a visible promotional area, trust section, team area, or another standalone homepage section.

1. Open the live homepage in Sherkety ERP & Website Platform while signed in with a **Content Editor** or **Administrator** account.
2. Scroll to the exact homepage block you want to change.
3. Find the **Edit** control attached to that section, not the one shown in the services area or footer.
4. Click **Edit** to open the editing workflow for that section.
5. Check the editor screen and confirm it matches the section you clicked from. The content shown in the editing form should clearly relate to the text, headings, or items visible in that homepage block.
6. Make your changes, then use **Save**.
7. Return to the homepage and review the updated section.

A quick visual check helps avoid editing the wrong area. Before changing anything, compare the section on the live page with what appears in the editor. If you clicked from a homepage block, the editor should reflect that same block rather than service listings or footer links.

If the editor does not match what you expected, go back to the homepage and click the **Edit** control attached to the correct section. This is faster than trying to fix the issue from a broader admin screen.

You can repeat this process section by section without leaving the live homepage workflow. That makes homepage updates much quicker when you only need to adjust one visible block at a time.

[SCREENSHOT: a homepage section with its own Edit control, followed by the matching editor screen]

Editing service area content from its on-page control

The services portion of the homepage has its own edit entry point. Use this control when the content you want to change belongs to the service area itself, not to a general homepage block and not to the footer.

1. Go to the homepage and scroll until you reach the services area.
2. Find the **Edit** control attached to that services section.
3. Click **Edit** to jump directly into the service area editing workflow.

4. Review the editor before making changes. The screen should clearly relate to service area content rather than homepage-wide text or footer content.
5. Update the needed content and click **Save**.
6. Return to the homepage and check the services area again.

This on-page shortcut is useful because the services area often needs a different workflow from other homepage content. If you use a section-level **Edit** control from another block, you may open the wrong editor and end up changing unrelated content.

To confirm you opened the right place, compare what you see in the editor with the service area on the homepage. If you expected service cards, service descriptions, or service-related homepage content, the editor should reflect that same area. If it instead looks like a general homepage section or shared footer content, close it and return to the live page.

After saving, refresh the homepage if needed and review the services area directly. This check is especially helpful when several homepage areas look similar, because it confirms the update appeared in the correct location.

If you plan to do deeper service catalog work beyond the on-page shortcut, the next document in this sequence will cover that in more detail: [Managing Service Catalog Content in Admin](#).

Updating footer content from the footer edit control

Footer content is managed from its own dedicated **Edit** control at the bottom of the page. Use this control when you need to update the shared footer area rather than a homepage section higher up the page.

1. Scroll all the way down to the footer on a page that displays the shared footer.
2. Locate the **Edit** control attached to the footer area.
3. Click **Edit** to open the footer editing workflow.
4. Review the content shown in the editor and confirm it matches the footer content you want to change.
5. Make your updates and click **Save**.
6. Refresh the page and check the footer again.

The footer is different from most homepage sections because it is a shared area that appears across the site. That means changes made from the footer **Edit** control can

affect the footer wherever it is used, not just on the homepage view where you opened it.

[SCREENSHOT: footer area with its Edit control visible above or within the footer content]

Before saving, take a moment to confirm you are editing footer content and not a nearby homepage block. This matters most near the bottom of long pages, where the last homepage section may sit close to the footer. The correct footer workflow should clearly correspond to bottom-of-page content such as shared footer information and navigation shown across the site.

After saving, reload a page that uses the same footer and verify the update appears there as expected. If the change does not show immediately, refresh the page and check again. This simple review helps confirm that you updated the shared footer area rather than a separate homepage section.

For more detailed footer-focused editing patterns, continue later with [Editing Footer and Shared Website Sections Inline](#).

Choosing the right edit control for the content you need to change

When several **Edit** controls are visible on the same page, the fastest way to avoid mistakes is to choose the control based on where the content appears on the page.

Use this guide while you are on the live homepage:

If the content appears in...	Use this control	What it opens
A specific homepage block	Edit on that section	The editor for that individual homepage section
The services portion of the homepage	Edit in the services area	The service area editing workflow
The shared bottom-of-page area	Edit in the footer	The footer editing workflow

Start by asking one simple question: **Where do visitors see the content?**

- If it is inside a visible homepage block, use that block's **Edit** control.
- If it belongs to the services area, use the services **Edit** control.
- If it appears at the bottom of the page as shared footer content, use the footer **Edit** control.

This page-location approach is more reliable than guessing from the editor after it opens. In Sherkety ERP & Website Platform, the control is designed to take you straight to the matching workflow for that area, so the position of the button is your best clue.

A good habit is to pause before clicking and visually trace the control back to the content beside it. If the button sits next to a homepage section, it is for that section. If it sits inside the services area, it is for service content. If it sits in the footer, it is for shared footer content.

That small check saves time and prevents accidental edits in the wrong area.

Common issues when edit controls do not appear or open the wrong workflow

Most problems with on-page editing come down to visibility, page location, or checking the wrong area after saving.

If you do not see any **Edit** controls, first confirm that you are signed in to Sherkety ERP & Website Platform with a **Content Editor** or **Administrator** account. Visitors and users without the right access will not see inline editing controls on the live website.

If a control opens the wrong editor, return to the live page and click the control attached to the exact content area you want:

- For a homepage block, use the **Edit** control on that block
- For service-related homepage content, use the services area **Edit** control
- For shared bottom-of-page content, use the footer **Edit** control

If you saved changes but do not see them on the page, refresh the page and check the same area again. For footer updates, review a page that uses the shared footer. For service area updates, return to the homepage services section. For homepage section updates, revisit that exact block instead of scanning the whole page.

Sometimes one area shows an **Edit** control while another does not. In that case, compare the visible homepage sections, the services area, and the footer separately. These areas can have different edit entry points, so the presence of one control does not guarantee that every nearby block uses the same workflow.

[SCREENSHOT: example of visible Edit control on one homepage area while another area uses a different entry point]

If you need help recognizing loading messages, missing content, or error states while opening an editor, see [Understanding Loading Placeholders Empty States and Errors](#) and [Responding to Missing Content and Retry Messages](#).

Overview

Sherkety ERP & Website Platform lets you edit website content directly from the live page by clicking visible **Edit** controls attached to the content itself. In this document, the focus is on three on-page entry points: homepage section controls, the service area control, and the footer control.

These controls help you skip broader admin navigation when you already know what part of the page needs updating. Instead of opening the **Dashboard** or browsing the **Content** area, you can go straight to the live homepage, find the content block you want to change, and open the matching editor from there.

The main idea is simple: the location of the **Edit** control tells you what it will open.

- A control on a homepage block opens that section's editor
- A control in the services area opens the service area workflow
- A control in the footer opens the shared footer workflow

This matters because the homepage can contain several editable areas at once. Choosing the wrong control may open a different editing screen than the one you intended. The easiest way to stay accurate is to click the **Edit** control attached to the exact content visitors see.

If you need a refresher on entering inline editing mode from the live site, return to [Editing Content Directly From the Website](#). If your next task is working more deeply with service-related content beyond the homepage shortcut, continue with [Managing Service Catalog Content in Admin](#).

Prerequisites

Before using section or footer **Edit** controls on the live website, make sure these conditions are met:

- You can sign in to Sherkety ERP & Website Platform
- Your account has **Content Editor** or **Administrator** access
- You are viewing the live homepage or another page where the shared footer appears

- You already know how to access inline editing from the website, as covered in [Editing Content Directly From the Website](#)

It also helps to know exactly what you want to change before you start. For example:

- A single homepage block
- The services portion of the homepage
- The shared footer content

That makes it much easier to choose the correct **Edit** control the first time.

Keep these practical checks in mind:

- If no **Edit** controls appear, confirm you are signed in with the correct account
- If several controls are visible, use the one attached to the content you want to change
- If you are updating footer content, scroll to the bottom of the page and use the footer-specific control
- If you are updating service-related homepage content, use the services area control rather than a nearby homepage section control

For the smoothest results, plan to review the live page after saving. A quick refresh is often enough to confirm that your change appeared in the intended section, service area, or footer.