

Running Homepage Migration Tasks

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Opening the homepage migration tool

To work with homepage migration tasks in Sherkety ERP & Website Platform, you first need to be signed in to the admin area. If you are not signed in, open the **Login** screen and enter your admin credentials. After sign-in, use the admin navigation to move into the website management area where migration-related tools are available. The homepage migration screen is only relevant when migration work has been made available in your environment, so if you do not see it in the admin area, it may not be enabled for your account or current setup.

This screen is intended for authorized admin users, not public website visitors. In practice, that means you must have access to protected admin pages such as **Dashboard** and content-related admin sections before you can expect to see migration controls. If your account can open the admin area but cannot reach migration-related pages, ask an administrator with higher access to confirm your role and whether the migration tool is available for your team.

When you first open the homepage migration area, focus on the parts of the screen that guide the work:

- A **task list** showing the migration items you can review
- **Status indicators** that show whether each task is waiting, running, completed, or needs attention
- **Action controls** for opening a task and starting the migration work

These visible elements help you decide what to do before you run anything. Start by scanning the task list rather than clicking run immediately. The current status beside each task tells you whether it is ready to be used or whether another migration step must happen first.

[SCREENSHOT: Homepage migration screen showing the task list, status labels, and action buttons]

Understanding the migration tasks shown on the homepage migration screen

On the homepage migration screen in Sherkety ERP & Website Platform, migration work is broken into separate tasks. This makes it easier to review each item before you run it and helps you avoid changing the homepage in the wrong order. Instead of one large action, you work through a visible list of homepage migration items one by one.

Each task in the list is shown as its own row or card. Before starting, look for the information displayed directly on that item. The most important details are usually:

What you see	What it helps you decide
Task name	Which homepage area or migration step the item relates to
Current status	Whether the task is waiting, running, completed, or failed
Action availability	Whether you can open or run the task right now

A task that is **ready to run** usually shows an available action button and no sign that it depends on another unfinished item. A task that is **already completed** typically shows a finished state and may no longer need any action. A task that is **blocked** or still waiting on another step may show a status that tells you it is not yet ready.

Use these visible states to decide the order of work. If several tasks appear on the screen, start with the ones that are clearly available and not dependent on earlier migration steps. Avoid skipping ahead just because a later task looks familiar. The status labels are there to guide the sequence.

If you are unsure whether a task still needs attention, open it and review its details before running it. That quick check helps prevent duplicate work and makes it easier to spot tasks that have already been handled.

Running homepage migration tasks

1. Open the homepage migration screen and review the task list before starting anything. Choose the task you want to run based on its visible status. If the task is marked as ready or available, select it to open its details. This detail view is where you confirm that you are about to run the correct homepage migration step.
2. Read any warnings or notices shown in the task details. Sherkety ERP & Website Platform may display task-specific guidance before you start, such as whether the task depends on an earlier migration step or whether the action will update visible

homepage content. If a confirmation prompt appears, read it fully instead of clicking through quickly. These prompts help you avoid running the wrong task.

3. When you are ready, use the task action control such as **Run** or **Start** to launch the migration. After you click the action button, watch the screen for immediate feedback. The task status should change to show that work is in progress, and the action controls may become unavailable while the task runs.
4. While the migration is running, do not try to launch the same task again. Sherkety ERP & Website Platform may disable the run button or replace it with an in-progress state to prevent duplicate runs. This is expected behavior. Stay on the screen long enough to see whether the status updates, or return to the task list to monitor the result there.
5. Once the task finishes, review the updated status and any visible result message on the task. If the task shows completion, move to the next homepage migration item that is now available.

[SCREENSHOT: Task detail view with warning text, Run button, and in-progress status]

Tracking progress and interpreting migration results

After you start a homepage migration task in Sherkety ERP & Website Platform, the most important thing to watch is the task status. The migration screen should update to show whether the selected task is currently running, has completed successfully, or needs attention. You do not need to guess based on the homepage alone—the migration screen itself is your first source of confirmation.

During processing, the task usually shows an **in-progress** state. At this stage, action controls may be disabled so the same task cannot be started again. If you see that the task is still running, wait for the status to change before taking further action. Starting other tasks too early can make it harder to tell which step caused a result on the homepage.

When the task finishes, look for visible completion signals such as:

- A **completed** or **successful** status
- A result message attached to the task
- A changed task state showing that no further action is currently required
- Newly available follow-up tasks in the list

A **failed** status means the migration did not finish as expected. A task can also appear finished but still suggest that more work is needed. For example, the task may no longer be running, but the screen may still show a message or state indicating follow-up review is required. That is different from a clean success state where the task is complete and the homepage change is ready to verify.

Use both the task list and the task detail view to interpret results. If the list shows a changed status but you want more context, reopen the task and read the visible message there. This helps you separate three different outcomes: still running, finished successfully, or finished with issues that need review before you continue.

Checking the homepage after migration tasks finish

Once a homepage migration task shows as completed, leave the migration screen and return to the live homepage in Sherkety ERP & Website Platform. Your goal is to confirm that the migrated content appears in the right place and that the homepage still looks complete. The migration status is important, but the final check should always include the actual homepage view.

Start by locating the homepage section related to the task you just ran. Compare what you see now with what you expected the migration to change. Look for visible updates such as refreshed section content, corrected placement, or newly shown homepage elements. If you reviewed the homepage before running the task, use that memory to compare the before and after state.

As you check the page, pay attention to signs that something may still need follow-up:

- A section area appears empty
- Older content still appears where migrated content should now display
- The layout shows leftover spacing or outdated blocks
- A homepage section is present, but the content looks incomplete

This review works best when you use the migration screen and the homepage together. First, confirm the task status says the migration finished. Then confirm the homepage reflects that result visually. A completed task with no visible homepage change may mean the task affected a different section than expected, or it may mean the migration needs closer review.

If your homepage includes multiple sections affected by migration work, repeat this check after each completed task instead of waiting until the end. That makes it much

easier to connect each homepage change to the task that produced it and spot issues early.

[SCREENSHOT: Live homepage showing a migrated section after task completion]

Fixing common problems when migration tasks do not complete as expected

If the homepage migration screen is missing, first confirm that you are signed in to the admin area of Sherkety ERP & Website Platform. The migration tool is not part of the public website, so you must be able to access protected admin pages such as **Dashboard** before migration work will be available. If you can sign in but still do not see any migration entry point, the most likely causes are that your account does not have the right admin access or that the migration tool is not currently available in your environment.

If a task stays in a **pending** or **in-progress** state for longer than expected, avoid clicking repeatedly or trying to force another run. Look at the task row and its detail view to see whether the action button is disabled and whether the status is still changing. If the run action remains unavailable, treat the current status as the source of truth and do not assume the task failed just because it is taking time.

When a task shows **failed**, or when the homepage does not reflect the expected result, review both places together:

- The **task status** on the migration screen
- Any **result or error message** shown with the task
- The **live homepage section** that should have changed

This comparison helps you decide what to do next. If the task clearly failed and the homepage did not change, the task likely needs another attempt or further investigation. If the task shows completed but the homepage still looks wrong, check whether the change appears in a different section than expected or whether part of the homepage still needs manual review.

Retry a task only when the screen indicates it is no longer running and the action is available again. If the status remains unclear or the homepage shows mixed results, stop running additional tasks until you review the outcome more closely in [Reviewing Migration Results and Follow Up Checks](#).

Overview

Homepage migration tasks in Sherkety ERP & Website Platform give administrators a controlled way to update homepage content through a dedicated migration screen instead of making blind changes directly on the live page. The migration area is designed around visible tasks, clear status labels, and action controls that help you work in the right order.

The main idea is simple: open the migration screen, review the task list, run only the tasks that are ready, and then confirm the result on the homepage. Each task represents a specific piece of migration work, so you can track progress item by item rather than trying to interpret one large update. This is especially useful when several homepage sections are being moved, refreshed, or reorganized as part of a broader content update.

As you work, keep these core points in mind:

- Use the **admin area** to access migration work
- Review the **task list** before starting any action
- Pay attention to **status indicators** to understand what is ready, running, completed, or failed
- Use visible **Run** or **Start** controls only after checking task details
- Verify the result on the **live homepage** after each completed task

This document focuses on the first part of the migration workflow: opening the homepage migration tool, running tasks, and checking immediate results. If you need a deeper review of what happened after a task finishes—especially when results are unclear—continue with [Reviewing Migration Results and Follow Up Checks](#).

Prerequisites

Before you run homepage migration tasks in Sherkety ERP & Website Platform, make sure the basic access and working conditions are in place. This helps you avoid starting migration work from the wrong screen or with an account that cannot complete the process.

Check the following before you begin:

- You can sign in through the **Login** screen
- Your account can open protected admin pages such as **Dashboard**
- The **homepage migration** area is visible in your admin navigation or available from the migration workflow you were given
- At least one migration task appears in the task list

- The task you plan to run is not already marked as completed
- The task is not shown as blocked by an earlier migration requirement

It also helps to prepare for verification before you click **Run**. Open the homepage in another browser tab so you can compare the live page before and after each task. If your team is coordinating migration work, make sure no one else is running the same homepage tasks at the same time. That reduces confusion when statuses change on screen.

A good starting routine is:

- Sign in to the admin area
- Open the homepage migration screen
- Review the visible task statuses
- Identify the first task that is clearly ready
- Note which homepage section you expect to change

With those checks complete, you are ready to run the first migration task. The next document, [Reviewing Migration Results and Follow Up Checks](#), walks through how to assess outcomes in more detail after the initial task run.