

Reading Privacy Terms and Cookie Information

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Finding the Privacy, Terms, and Cookie Pages

When you want to review legal information on the public website, start at the bottom of the page. In Sherkety ERP & Website Platform, the footer is the most likely place to find links such as **Privacy Policy**, **Terms and Conditions**, and **Cookie Policy**. If you already worked through [Understanding Public Policy Pages and When to Use Them](#), use the same footer-reading approach here, but focus specifically on privacy, usage rules, and cookie details rather than broader public policy content.

1. Open any public page in Sherkety ERP & Website Platform, such as the homepage, a services page, or an ERP app page.
2. Scroll to the footer and look through the legal links area for **Privacy Policy**, **Terms and Conditions**, and **Cookie Policy**.
3. Open each link in a separate browser tab so you can compare them side by side.
4. Check the page title or main heading at the top of each page to confirm you opened the correct policy.
5. If the page shows an **Effective Date**, **Last Updated**, or similar date line, note it so you know whether you are reading the latest published version.

[SCREENSHOT: footer area showing Privacy Policy, Terms and Conditions, and Cookie Policy links]

On smaller screens, the footer may be farther down than expected, especially if the page includes long sections such as FAQs, service comparisons, or ERP feature descriptions. If you do not see the legal links right away, keep scrolling until the footer appears. You can also use the site's navigation patterns described in [Using Header Menus and Footer Links](#) to return to a page where the footer is easier to reach.

If one of the policy pages opens in a different language than expected, switch languages first and then reopen the link. That helps you review the wording in the version you are most comfortable reading.

Reviewing How Personal Data Is Collected and Used

The **Privacy Policy** page explains what information Sherkey ERP & Website Platform may collect from visitors and why that information is used. Read this page slowly and look for sections that describe how your details are gathered through visible website actions, such as filling out a contact form, requesting a demo, starting a trial, or submitting an enquiry from a service page or ERP page.

1. Open the **Privacy Policy** page from the footer.
2. Look for section headings that mention **Information We Collect, Personal Data, How We Use Your Data**, or similar wording.
3. Identify which details are entered directly by you through forms, such as your name, company details, or enquiry information if those are listed.
4. Then look for a separate section about information collected automatically during browsing, such as analytics or website usage data.
5. Read the purpose statements carefully and note why the website says it uses that information.

[SCREENSHOT: Privacy Policy page with sections for collected information and how it is used]

As you review the page, focus on whether the policy clearly separates two kinds of collection:

- Information you type into website forms
- Information gathered while you browse the website

That distinction matters because it tells you whether the website is only using details you actively submit, or also measuring visits, page views, and similar activity in the background.

You should also check whether the policy explains how collected information supports specific activities, such as:

- Responding to contact requests
- Sharing business service information
- Following up on demo or trial interest
- Improving website content and visitor experience

Another important part is data sharing. Look for wording about third parties involved in running the website, such as hosting providers, analytics tools, or support-related services. You do not need to interpret legal language perfectly; your goal is to identify

who may receive your information and for what purpose. If the page is vague, note the exact heading where the wording becomes unclear so you can revisit it later.

Checking Your Rights and Contact Options

After you understand what the **Privacy Policy** says about data collection, move to the section that explains your rights. In Sherkety ERP & Website Platform, this is the part that matters most if you want to ask what information has been stored, correct something you submitted, or request deletion.

1. Stay on the **Privacy Policy** page and scan for headings such as **Your Rights**, **Data Subject Rights**, **Your Choices**, or **Contact Us**.
2. Read through the list of actions visitors may request, such as access, correction, deletion, objection, or withdrawal of consent.
3. Find the contact method named in that section. This may be a contact form, a support channel, or another stated route for privacy-related requests.
4. Check whether the page mentions any response period, review process, or identity confirmation step before a request is handled.
5. Write down the exact section title and the contact route mentioned there so you can return to it later if needed.

[SCREENSHOT: Privacy Policy section showing privacy rights and contact details]

When reading this section, pay attention to whether the policy uses regional wording. Some pages include rights that apply differently depending on where the visitor is located. If you see language that refers to specific countries or regions, do not skip it. That wording may affect whether you can request a copy of your data, ask for correction, or withdraw earlier consent.

It also helps to record the details in a simple note while you are reading. For example, keep track of:

- The section heading where rights are explained
- The contact method named for privacy requests
- Any instructions about proving your identity
- Any timeline mentioned for replies

If the page gives more than one contact route, use the one that is clearly tied to privacy matters rather than a general sales or enquiry option. That makes it easier to send your request through the correct channel and avoid delays.

Understanding Website Usage Rules and Service Conditions

The **Terms and Conditions** page is different from the **Privacy Policy**. Instead of focusing on personal data, it explains the rules for using the website and the limits around the information published there. In Sherkety ERP & Website Platform, this page helps you understand what you can rely on when reading service descriptions, ERP module information, pricing references, and downloadable content.

1. Open the **Terms and Conditions** link in its own tab.
2. Read the opening sections first to understand who the terms apply to and what parts of the website they cover.
3. Look for sections about acceptable use, ownership of website content, and restrictions on copying or reusing material.
4. Check whether the page explains that service descriptions, ERP information, or pricing details may change.
5. Review any sections about liability, warranties, or legal jurisdiction before relying on the page for business decisions.

[SCREENSHOT: Terms and Conditions page with sections for acceptable use and content ownership]

As you read, focus on practical questions:

- Are you allowed to copy text, graphics, or comparison tables from the website?
- Does the page say product details or pricing can change without notice?
- Are there limits on how much you can rely on published descriptions?
- Does the page mention what happens when you submit an enquiry or request a demo?

This page often includes ownership language covering written content, branding, visuals, and other materials shown on public pages. If you plan to share information internally with your team, make sure you understand whether the content is presented for general information only or whether it includes restrictions on reuse.

Also watch for sections tied to visitor actions. If you use forms to request a consultation, ask about company registration, or explore ERP packages, the terms may explain what those submissions mean and what they do not guarantee. That is especially useful when comparing service pages, package pages, and ERP app pages across the site.

Reviewing Cookie Categories and Browser-Related Tracking

The **Cookie Policy** page explains how Sherkety ERP & Website Platform uses browser-based tracking tools. This page is most useful when you want to understand what happens in the background while you browse, especially if you saw a cookie banner when you first opened the site.

1. Open the **Cookie Policy** page from the footer.
2. Look for a list or table of cookie categories, such as **Necessary**, **Analytics**, **Performance**, or **Marketing**.
3. Read the purpose given for each category so you understand whether it supports basic website operation, visitor measurement, or promotional activity.
4. Compare the policy wording with the choices shown in the cookie banner or consent prompt, if one appeared when you visited.
5. Check the section that explains how to change preferences, withdraw consent, or manage cookies through your browser.

[SCREENSHOT: Cookie Policy page listing cookie categories and purposes]

A clear cookie page may include details such as category names, provider names, storage duration, and purpose. If those details are shown, compare them carefully. For example, a category labeled **Necessary** should usually relate to essential website behavior, while **Analytics** or **Performance** usually points to measurement and improvement. If the page lists more than one category, use the table below as a reading guide:

What to check	Why it matters
Cookie category	Shows the type of tracking being used
Purpose	Explains what the cookie helps the website do
Provider	Tells you whether the cookie comes from the site or another service
Duration	Shows how long the cookie may stay active

If the cookie banner offers choices such as accepting or managing preferences, those choices should make sense alongside the categories listed on the page. If they do not match, make a note of the difference. That is often the clearest sign that you need more information before deciding what to allow.

Resolving Common Questions When Policy Details Are Unclear

Sometimes a policy page is present but still leaves important questions unanswered. In Sherkety ERP & Website Platform, the best approach is to stay focused on the parts that directly affect your browsing, enquiries, and consent choices instead of trying to decode every legal sentence.

1. If you cannot find a policy page, return to the footer and check the legal links again from another public page.
2. If the link still is not visible, use the contact page to ask for the current **Privacy Policy, Terms and Conditions, or Cookie Policy**.
3. If the wording feels too broad, look only at the sections covering collected data, third-party sharing, cookie categories, and contact details.
4. If the cookie banner and **Cookie Policy** do not match, capture both views before asking for clarification.
5. If you are comparing Sherkety ERP & Website Platform with another vendor, review the same policy points on both sites and note which one is clearer.

[SCREENSHOT: example comparison between cookie banner choices and Cookie Policy categories]

When details are unclear, these are the most useful items to compare:

- Whether the privacy page explains what data is collected
- Whether sharing with outside providers is described
- Whether the cookie page explains categories and consent choices
- Whether a contact route for privacy questions is easy to find
- Whether update dates are shown on the page

If you need to raise a question, keep your note specific. Instead of saying the page is confusing, point to the exact heading or paragraph that needs clarification. For example, you might note that the cookie banner offers one set of choices while the **Cookie Policy** lists different categories. A screenshot can help here.

If you are reviewing multiple vendors, clarity matters as much as content. A site that clearly states retention details, consent controls, and privacy request channels is easier to trust than one that leaves those points scattered or missing.

Overview

This guide helps you read the three legal pages most visitors look for on the public website: **Privacy Policy, Terms and Conditions, and Cookie Policy**. In Sherkety ERP & Website Platform, these pages are part of the public browsing experience and

are usually reached through the footer links area. Each page answers a different question, so it helps to read them with a clear purpose instead of treating them as one long block of legal text.

Use the **Privacy Policy** when you want to understand what personal information may be collected through contact forms, demo requests, trial interest, or normal browsing activity. Use the **Terms and Conditions** page when you want to know the rules for using the website, relying on published information, or reusing content. Use the **Cookie Policy** when you want to understand browser tracking, consent choices, and how cookies are grouped.

This document is especially useful if you are:

- Comparing Sherkety ERP & Website Platform with another business services or ERP website
- Deciding whether to submit an enquiry or request a demo
- Checking how website tracking is explained before accepting cookies
- Looking for the correct contact route for a privacy-related request

You do not need legal training to use these pages well. Focus on visible items such as page headings, update dates, section titles, cookie categories, and contact instructions. If you need broader context on where legal pages sit within the site, refer back to [Finding Answers in FAQ and Policy Pages](#) and [Understanding Disclaimer and App Privacy Pages](#).

Prerequisites

Before you start, make sure you can comfortably browse the public website and move between pages. You do not need an admin account or any editing access to read these policy pages in Sherkety ERP & Website Platform. Everything in this guide happens on the public-facing website.

It helps to have the following ready:

- Access to the public website in your browser
- Enough time to open several policy pages in separate tabs
- A way to take notes or screenshots while comparing wording
- Your preferred language selected if the site offers language switching

These habits make the review easier:

- Start from a public page with a visible footer

- Open **Privacy Policy**, **Terms and Conditions**, and **Cookie Policy** in separate tabs
- Keep an eye out for headings such as **Last Updated**, **Effective Date**, **Your Rights**, and **Cookie Categories**
- Compare the cookie banner with the **Cookie Policy** if a consent prompt appears

If you are reading on a phone or smaller screen, expect more scrolling before you reach the footer. If needed, use the browsing help in [Browsing the Sherkety Public Website](#) and [Switching Languages While Browsing the Platform](#) before starting.

For the next topic in this section, continue with [Using FAQ and Disclaimer Pages for Common Questions](#).