

Finding Grouped Actions and Destinations With Command Search

August 25, 2026

Opening Command Search and Understanding Grouped Results

If you already know how to open the search overlay from [Understanding Command Search and Quick Action Discovery](#), the next step is learning how to read the results list once it appears.

When you open command search in Sherkey ERP & Website Platform, your cursor moves into the search box so you can start typing right away. As you enter a word or phrase, the results list updates underneath the search field. These results are not shown as one long mixed list. Instead, they are organized into grouped sections so you can quickly tell what kind of result you are looking at.

[SCREENSHOT: Command search overlay showing the search box and multiple grouped result sections]

Typical grouped sections help you separate:

- admin pages you can open directly, such as dashboard or settings areas
- edit-related actions that take you into a content editing flow
- common destinations you visit often across the admin area

These group labels matter because two results can look similar at first glance. One result may open a page where you manage content, while another may start an editing action immediately. Reading the group heading above each item helps you choose the right path before you press Enter.

You can stay fully keyboard-driven while browsing grouped results:

1. Open command search.
2. Type a page name, section name, or action word in the search box.
3. Use the **Up Arrow** and **Down Arrow** keys to move through matches across the grouped sections.
4. Watch the highlighted row to see which result is currently selected.

5. Press **Enter** to open that result.

If you prefer, you can also click a result with your mouse. The grouped layout is especially useful when the same search term returns both a destination and an action, because it lets you decide whether you want to open a screen or jump straight into a task.

Searching for Admin Pages by Name

When you want to reach an admin area quickly, type the page name directly into command search instead of opening the sidebar and drilling through menus. In Sherkey ERP & Website Platform, this works well for pages such as **Dashboard**, **Content**, **Users**, **Settings**, **SEO**, **Services**, and **Pricing**.

1. Open command search.
2. Click in the search field if it is not already active.
3. Type the name of the admin page you want, such as “users,” “pricing,” or “seo.”
4. Look for the result group that lists admin destinations.
5. Move through the matching results with the arrow keys or click the one you want.
6. Press **Enter** to open the selected page.

[SCREENSHOT: Search results showing admin page matches for a term like “settings” or “content”]

The grouped result heading helps you confirm that you are about to open an admin screen rather than trigger an edit action. This is useful when the same word appears in more than one section. For example, a search for “content” may show a destination that opens the **Content** page and another result tied to editing. The group title tells you which is which.

As you move through the list, the currently selected result is highlighted. Use that highlight as your final check before pressing **Enter**. If you are comparing similarly named items, pause on each one and read both the result label and the group heading above it.

This approach is faster than opening the admin area first and then browsing manually through navigation. It is especially helpful if you switch often between pages like **SEO**, **Services**, and **Users**, or if you only visit a settings page occasionally and do not want to remember where it sits in the menu structure. For a broader view of admin navigation after you arrive, see [Using the Admin Dashboard for Navigation](#).

Jumping to Editing Actions from Search

Command search is not limited to opening pages. In Sherkety ERP & Website Platform, it can also surface edit-related actions, which is useful when you already know you want to change content and do not need to stop on an intermediate page first.

1. Open command search.
2. Type an action-focused term related to editing, such as a section name or an edit-related keyword.
3. Review the grouped results and look for the section that lists actions rather than page destinations.
4. Select the edit action you want.
5. Press **Enter** to go straight into that editing flow.

[SCREENSHOT: Command search showing both page destinations and edit-related action results]

An editing action appears differently from a normal destination because it represents something you can do, not just somewhere you can go. A page result usually opens an admin screen like **Content** or **Settings**. An edit action is better when your goal is immediate work, such as opening the relevant content editing experience for a specific area.

Choose an edit action when:

- you already know which content area you want to update
- you want to reduce extra clicks
- you do not need to browse a full admin page first

Choose the destination page first when:

- you want to review several items before editing
- you are not sure which section needs to be changed
- you need the broader management screen, not a direct action

This distinction is especially helpful for content editors who move between public-page updates and admin maintenance. If you work with inline editing and content tools regularly, grouped action results can save time by taking you directly into the editing workflow. For related guidance on editing methods, compare this with [Choosing Between Inline Editing and Admin Pages](#) and [Editing Content Directly From the Website](#).

Using Grouped Results to Reach Common Destinations Faster

Grouped results are most valuable when you repeat the same navigation throughout the day. Instead of returning to menus again and again, you can use command search to jump to common destinations from almost anywhere in Sherkety ERP & Website Platform.

1. Open command search from your current screen.
2. Type a broad term that matches the destination you use often.
3. Scan the grouped sections for the common destination you want.
4. Narrow the search if too many groups appear.
5. Select the result and press **Enter**.

[SCREENSHOT: Grouped command search results with a section for common destinations]

This is faster than manually moving through the admin interface, especially if you regularly switch between **Dashboard**, **Content**, **Users**, **Settings**, **SEO**, **Services**, and **Pricing**. A content editor may jump between content areas and editing tools several times in one session. An administrator may move between user management, site settings, and search-facing page information. Grouped results reduce that back-and-forth.

Broader searches can return several grouped sections at once. For example, a short search term might show:

- a page destination
- an edit action
- another commonly used destination with a similar name

When that happens, refine the query by adding one more word. Instead of searching for a broad term like “page” or “edit,” search for the exact area you want, such as “seo,” “pricing,” or “users.” A more specific query shortens the list and makes the correct group easier to spot.

This workflow is particularly useful if you already understand the basics of command search from [Using the Command Palette for Quick Navigation](#) but want to become faster at moving between work areas. The grouped layout gives you a quick visual filter: first choose the type of destination, then choose the exact result.

Choosing the Right Result When Similar Matches Appear

Similar matches are normal in command search, especially when one word is used in both page names and edit-related actions. The safest way to choose correctly is to read the group heading first, then confirm the highlighted result before you open it.

If you search for a broad keyword, you may see several items that look related. One may open an admin page, another may start an editing action, and another may be listed as a common destination. Even if the result names are close, the group heading tells you what will happen after selection.

Use this approach when several matches appear:

1. Type your search term.
2. Look at the heading above each result section.
3. Move through the list one result at a time with the arrow keys.
4. Pause on the highlighted item and read its label carefully.
5. Press **Enter** only after confirming both the group and the result name.

[SCREENSHOT: Similar search results with one item highlighted and different group headings visible]

If the list still feels crowded, refine the search term. Broad words often create unnecessary overlap. More specific names usually produce cleaner results. For example, use the exact name of the settings area or content type you want instead of a general word like “manage” or “page.”

A few practical habits help:

- prefer exact admin page names such as **Users**, **SEO**, or **Pricing**
- use section-specific wording when looking for content work
- avoid pressing **Enter** too quickly when the first result is not clearly the right one
- rely on the highlight state as your final preview of what will open

This matters most when you are moving quickly between tasks. A two-second check of the group label is often enough to prevent opening the wrong destination and having to backtrack.

Fixing Missing or Unexpected Search Results

If command search does not show the result you expected, start with the simplest checks. In Sherkety ERP & Website Platform, missing results are often caused by

using a term that is too broad, too vague, or slightly different from the page name you are trying to find.

Try these checks first:

- Confirm you are searching with the page or area name you normally see in the interface, such as **Content**, **Users**, **Settings**, **SEO**, **Services**, or **Pricing**.
- Shorten or simplify the search term if you typed a long phrase.
- Make the search more specific if the current results are too broad.

If you expected an admin page and it does not appear, your access level may be part of the reason. Some admin destinations are only available to users with the right role. If a coworker can open a page that you cannot find in command search, compare your available admin sections with theirs. For more on access differences, see [Understanding Role Visibility and Access Restrictions](#).

Sometimes you may see destination results but not the edit action you expected. In that case:

- search for the exact content area instead of a generic edit word
- open the destination page first if the direct action is not listed
- retry with a more specific section name

If you open the wrong result, simply close or leave that screen, reopen command search, and choose again from the correct grouped section. Watch the highlighted row before pressing **Enter** so you can confirm the next selection.

When results behave as expected but are still hard to interpret, it helps to review the feedback patterns described in [Understanding Toast Messages and Action Feedback](#) and the broader search behavior in [Understanding Command Search and Quick Action Discovery](#).

Overview

Grouped results make command search much more useful than a simple shortcut list. In Sherkety ERP & Website Platform, the results are organized so you can tell whether you are about to open an admin page, start an edit-related action, or jump to another common destination. That extra structure helps you make faster choices with fewer wrong turns.

The main idea is simple:

- open command search

- type the name of a page, section, or action
- read the group heading above the matching results
- move to the correct item with the arrow keys
- press **Enter** to open it

This grouped layout is especially helpful when the same keyword appears in more than one place. Instead of guessing, you can use the section heading and the highlighted row to confirm exactly what will happen next. That is the key difference between basic searching and confident searching.

You will get the most value from grouped results when you:

- search for admin pages by their visible names
- use action-focused terms when you want to edit immediately
- refine broad searches into more specific phrases
- check the highlighted result before confirming

For content editors, this means less time moving through menus before reaching the **Content** area or an editing workflow. For administrators, it means faster access to **Users**, **Settings**, **SEO**, **Services**, and **Pricing**. If you need to revisit the foundations of command search behavior, return to [Understanding Command Search and Quick Action Discovery](#). If this is your last command search topic, you can continue with another shared navigation pattern such as [Understanding Breadcrumbs Drawers and Shared Navigation Patterns](#).

Prerequisites

Before using grouped results effectively in command search, make sure these basics are already true in Sherkety ERP & Website Platform:

- You can open command search from the interface and place your cursor in the search field. If not, review [Using the Command Palette for Quick Navigation](#).
- You understand how keyboard hints and quick search behavior work. If needed, see [Finding Actions With Keyboard Shortcut Hints](#) and [Using Keyboard Shortcut Hints With Command Search](#).
- You are signed in to the admin area if you want to search for admin destinations such as **Dashboard**, **Content**, **Users**, **Settings**, **SEO**, **Services**, or **Pricing**.
- Your account has access to the area you are trying to find. Some results may not appear if your role does not include that section.

- You know the visible page or section name you want to search for, even if only approximately.

It also helps if you are already familiar with:

- the main admin navigation from [Navigating Admin Sections for Content and Configuration](#)
- the difference between opening a page and starting an editing workflow from [Choosing Between Inline Editing and Admin Pages](#)
- how content editing works in practice from [Editing Multilingual Content in the Editor](#)

You do not need to memorize every admin menu before using command search. In fact, grouped results are most helpful when you only remember part of a page name or when you want to move directly to a familiar destination without browsing through the full navigation.