

Editing Content Directly From the Website

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Confirming You Can Edit from the Live Website

In Sherkety ERP & Website Platform, direct editing tools only appear when you are signed in with an account that has permission to manage website content. If you open the public website as a regular visitor, you will only see the normal page layout, navigation menus, buttons, banners, and content sections. You will not see any editing controls.

To confirm that you can edit from the live website, open a public page such as the homepage, a services page, a company type page, or an ERP app page and look at the top of the screen. Authorized users should see an admin bar above the page content. This bar is the clearest sign that you are viewing the website in editing mode rather than as a standard visitor.

You can also look for edit actions attached to visible content areas. These may appear around sections such as the homepage hero, trust content, service highlights, FAQ areas, footer content, or other reusable page blocks. If those controls are visible, you can launch editing directly from the page you are viewing.

A few things help you tell the difference between normal browsing and editable browsing:

- **Normal public view:** only website content and navigation are visible
- **Editable view:** the admin bar appears at the top, and some sections show edit controls
- **Signed-in admin experience:** you can move from the live page into content editing without first opening the admin menu pages

Access is typically limited to users with roles such as **Content Editor** or **Administrator**. If you can sign in to the admin area but do not see the admin bar on public pages, your account may not include permission for direct website editing.

[SCREENSHOT: Public website with admin bar visible at the top and edit controls attached to content sections]

Using the Admin Bar to Open Editing Tools

The admin bar is your main shortcut for editing content while you browse the live website. Instead of leaving the page, opening the admin area, and searching for the right content record, you can start from the page you are already viewing and jump straight into editing.

When the admin bar is visible, use it as the page-level entry point. This is most useful when you want to update the current page as a whole rather than one small block. For example, if you are reviewing a full landing page and know several parts need to be revised, the admin bar is usually faster than opening each section one by one.

Typical actions available from this top bar include:

- Opening editing for the **current page**
- Moving into related admin management areas
- Returning to the live website view after making changes

This changes the workflow in a very practical way. You stay anchored to the page visitors actually see, which makes it easier to confirm you are editing the correct content. That is especially helpful on pages with similar titles or repeated layouts, such as ERP module pages, service pages, or multilingual versions of the same page.

Use the admin bar when:

- You need to review or update several parts of the same page
- You want to manage page-level content in one place
- You are not sure which section contains the text and want the broader editing view
- You need to move quickly between the live page and admin management screens

Use section-level edit controls instead when only one visible block needs attention, such as a headline, a short text area, a CTA button, or a footer section.

[SCREENSHOT: Admin bar at the top of a live page with the main page edit action highlighted]

Editing a Specific Section from the Page Layout

Section-level editing is the fastest option when you already know exactly which part of the page needs to change. In Sherkety ERP & Website Platform, editable sections can appear directly on the live layout, attached to visible content blocks such as banners, text sections, feature areas, image-and-text rows, trust indicators, FAQ groups, or footer regions.

1. Open the public page that contains the content you want to update.
2. Find the exact section on the page layout.
3. Look for the edit action attached to that section.
4. Click the edit action for that block only.

This approach reduces guesswork because you are choosing the section from the page itself, not from a list of content items in the admin area. If you are updating the homepage hero headline, a services highlight, or a reusable footer block, launching the edit action from that exact location helps you avoid editing the wrong item.

Page context matters here. Similar wording may appear in more than one place across the website, especially on multilingual pages, shared promotional sections, or reusable content areas. By starting from the visible block, you can confirm that the section you open matches the content you were just looking at.

After you click the section edit control, Sherkety ERP & Website Platform opens the editing interface for that block. Depending on the content, this may appear as a dedicated editing screen, a content panel, or an editor view focused on that section. From there, you can update the fields connected to that visible area without affecting unrelated parts of the page.

If the wrong editor opens, return to the live page and relaunch editing from the exact section on the layout instead of continuing in the wrong place.

[SCREENSHOT: A live content section with its edit action visible next to the block]

Updating Visible Content and Saving Your Changes

Once you open the editing view for a page or section, focus on the fields that control what visitors actually see. In Sherkety ERP & Website Platform, this usually includes items such as headings, paragraph text, button labels, supporting text, and image-related content. The exact fields depend on the page section you opened, but the goal is always the same: update the visible content and save it so the live page reflects the change.

1. Review the current text and confirm you opened the correct page or section.
2. Update the fields that match the visible content you want to change.
3. Check wording carefully, especially headlines and button labels.
4. Save your changes using the available save action in the editor.
5. Wait for the confirmation message before leaving the screen.

Do not leave the editor immediately after clicking save. Look for clear confirmation that the update completed. In Sherkety ERP & Website Platform, feedback may appear as a notification message or other success confirmation. If you do not see confirmation, stay on the page and verify that the save finished.

After saving, return to the live page and check the same location where you launched editing. Make sure the updated text, button label, or other content appears in the expected section. This is especially important for:

- Long headings that may wrap onto a second line
- Body text that changes spacing or line breaks
- Buttons with new labels that may affect layout width
- Content blocks that sit beside images or cards

It is a good habit to review the content in its page layout, not just in the editor. A sentence that looks fine in a form field can appear crowded or uneven once it is placed back into the live design.

[SCREENSHOT: Content editor with text fields and a visible Save action]

Choosing Between Page Editing and Section Editing

The fastest editing path depends on the size of the change. In Sherkety ERP & Website Platform, you usually have two entry points from the live website: the admin bar for page-level editing and section edit controls for a single visible content block. Choosing the right one saves time and helps prevent edits in the wrong place.

Use the **admin bar** when the change affects the page broadly. This is the better choice when you want to review multiple areas together, update page-wide content, or work through a full page in one editing session. If you are revising a landing page with several text blocks, CTAs, and supporting sections, opening the page from the admin bar is usually more efficient.

Use a **section edit action** when the change is narrow and obvious. This works best for one content block at a time, such as:

- A homepage banner headline
- A services section description
- A trust or testimonial area
- A footer content block
- A reusable section shown on more than one page

A simple way to decide is to ask what you are trying to change:

What you need to update	Best entry point
Several parts of the current page	Admin bar
One visible block on the page	Section edit action
A shared section reused in multiple places	Section edit action from the visible block
Content that may differ by language	The edit entry point attached to the page version you are viewing

Be careful with similar content across the site. A footer section, shared promotional block, or translated page may look familiar in multiple places. If you edit at the wrong scope, you may change a shared section when you only meant to update one page, or edit one language version while expecting another to change. Start from the visible page version you want visitors to see.

Fixing Common Problems with On-Page Editing

If on-page editing does not behave the way you expect, start with the visible signs on the page. Most issues come from being signed out, opening the wrong page view, or launching the wrong edit entry point.

If the **admin bar does not appear**, check these first:

- Make sure you are signed in to Sherkety ERP & Website Platform
- Confirm your account has a role such as **Content Editor** or **Administrator**
- Verify that you are on the live website, not just a public session that does not show editing controls
- Refresh the page after signing in

If **section edit actions are missing**, the content block may not be editable from the live layout, or the control may only be obvious when you are focused on the correct region of the page. Scroll carefully to the exact section you want. On long pages with repeated patterns, it is easy to mistake one block for another.

If **your saved changes do not appear**, work through these checks:

1. Confirm that the save completed and that you saw a success message.
2. Refresh the live page.
3. Reopen the same page version and verify you are checking the correct language.

4. Consider whether the content belongs to a different page or a reusable shared section.

If you **opened the wrong editing screen**, do not continue making changes there. Return to the live page, locate the exact section again, and relaunch editing from that block. This is the safest way to avoid updating similar content elsewhere on the site.

When the problem is not with access but with page behavior, compare what you see on the live page with the editing entry point you used. The visible layout is your best guide for confirming scope and location.

Overview

Editing directly from the website is the quickest way to update public-facing content in Sherkety ERP & Website Platform when you are already reviewing the live page. Instead of navigating through the admin area first, you can browse the same pages your visitors see and launch editing from the top admin bar or from section-level edit controls attached to visible content blocks.

This workflow is especially useful for content review tasks. If you notice a headline that needs rewriting, a button label that is too long, a paragraph that needs clearer wording, or a shared section that looks outdated, you can move straight from viewing to editing without losing page context. That makes it easier to confirm you are changing the correct page, section, and language version.

The two main entry points serve different purposes:

- **Admin bar:** best for page-wide edits and broader review
- **Section edit controls:** best for targeted updates to one visible block

Because Sherkety ERP & Website Platform includes multilingual public pages, reusable sections, service pages, ERP module pages, and shared footer content, page context matters. Starting from the live layout helps you avoid searching through admin lists and reduces the chance of editing the wrong content item.

This guide focuses on the basics of recognizing editable mode, opening page or section editing from the live website, saving changes, and checking the result on the page itself. It is the starting point for the inline editing workflow. The next document, [Using Section and Footer Edit Controls](#), goes deeper into working with section-specific entry points.

Prerequisites

Before you can edit content directly from the live website in Sherkety ERP & Website Platform, make sure the following conditions are met:

- You have a valid sign-in for the admin area
- Your account includes permission to edit website content
- You are signed in with a role such as **Content Editor** or **Administrator**
- You are viewing a public website page, such as the homepage, a services page, a company type page, or an ERP app page
- The page you want to edit is available in the language version you intend to update

It also helps to know what kind of change you are making before you begin. Direct editing works best when you already have a visible target on the page, such as a hero banner, text section, CTA area, FAQ block, or footer region. If you are unsure where the content lives, start from the live page and look for the admin bar first.

A few practical checks can save time:

- Open the exact page where the content appears
- Confirm whether you need a full-page edit or a single-section update
- Check the current language before editing multilingual content
- Be ready to refresh the live page after saving so you can confirm the result

If you can sign in to Sherkety ERP & Website Platform but do not see the admin bar or any edit controls on public pages, your account may not have the required access for inline editing. In that case, review [Signing In and Accessing the Admin Portal](#) and [Understanding Role Visibility and Access Restrictions](#) before continuing.

Next, continue with [Using Section and Footer Edit Controls](#).