

Warehouse — Overview

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Applications > Warehouse

Overview

The Warehouse area supports the operational control of stock movements and warehouse-related records. It is used by Warehouse managers, Purchasing officers, Project managers, and Finance users who need accurate records of materials received, inspected, issued, and documented for sales jobs and projects.

This area includes delivery notes, inspections, and goods issue records. These records help the business trace stock as it moves through the Warehouse and support QC checks before products are made available for use or issued against a job.

Warehouse activity contributes to reliable stock availability, procurement control, and job profitability by recording the materials associated with project and sales-job work.

What you can do here

- Use **Save** to save updates to Warehouse records, including delivery notes, inspections, and goods issue records.
- Use **Save and Close** to save the current record and close it.
- Use **Print** to print the current Warehouse document or record.
- Use **Select** to choose the required record or related item.
- Use **Tickets** to access Warehouse tickets.
- Use **Attach** to add attachments to the current record.
- Use **Dashboard**, **Reports**, **My Desk**, **Sales**, and **PM** to move to related application areas.

Related pages

- [delivery note](#)
- [issue goods](#)
- [Warehouse — Learning Path](#)
- **Return Note**
- **receiving shipment**
- **Stocking**
- [transfer order](#)