

Transfer Order

ams

Shotec S.A.E

Warehouses > Transfer Order > TO25.1000

SaveSave and CloseX

Transfer Order

From warahouse

6Th Of October

To warahouse

Test

Transfer reason

Select...

Transfer order stage

Received

Ordered by

Ragy Ali

Ordered on

18 Feb 2025

Products

Product	Transferred Qty	Lost Qty	Unit	
Unit COO	1		Pieces	
+Product				

Issued by

Ragy Ali

Issued on

09 May 2025

Received by

Said Hamza

Received on

09 May 2025

Comment

Tickets

Overview

Before you start

Steps

1. Select **Warehouse** from the main navigation.
2. Select **Transfer Order**.

The screenshot shows the 'Transfer Order' form in the Pams application. The form is titled 'Warehouses > Transfer Order > New'. It includes a sidebar with navigation icons and a top bar with 'Save' and 'Save and Close' buttons. The form fields are as follows:

- From warehouse:** Test (dropdown)
- To warehouse:** Select... (dropdown)
- Transfer reason:** Select... (dropdown)
- Transfer order stage:** Awaiting transfer (button)
- Ordered by:** Ramy Othman (text)
- Ordered on:** 12 Aug 2026 (text)

Below these fields is a table for 'Products' with columns: Product, Transferred Qty, Lost Qty, and Unit. The table is currently empty, displaying 'No data'. A '+Product' button is located below the table.

At the bottom of the form, there are fields for:

- Issued by:** Select... (dropdown)
- Issued on:** (text)
- Received by:** Select... (dropdown)
- Received on:** (text)
- Comment:** (text area)

A 'Tickets' button is located at the bottom right of the form.

Transfer Order

3. Review the product transfer lines. Each line displays **Product**, **Transferred Qty**, **Lost Qty**, and **Unit**.
4. Select **Save** to validate and save the transfer order.

Tips & cautions

Warning: The transfer order is validated when you select **Save**. The application does not save the record if required information is missing.

Note: If you leave the transfer order with unsaved changes, the application displays a warning before you exit.

Troubleshooting

Symptom	Likely cause	Fix
The transfer order does not save.	Required information is missing.	Complete the required information, then select Save again.

Symptom	Likely cause	Fix
A warning appears when leaving the page.	The transfer order contains unsaved changes.	Save the transfer order, or respond to the warning before leaving the page.
A product transfer line needs review.	The transferred quantity, lost quantity, or unit may require confirmation.	Review the values shown in Transferred Qty, Lost Qty, and Unit before saving.

Result

The transfer order is validated and saved with its product transfer line information.

Related pages

- [Stocking](#)
- [Warehouse — Overview](#)
- **Warehouse — Learning Path**
- [Getting Started with Warehouse](#)
- [Delivery Note](#)
- [External Service Type](#)
- [Inspection](#)
- [Goods Issue Note](#)
- [Awaiting Inspection](#)
- [Awaiting Storage](#)
- ****Delivery Note**
- External Service Type
- Inspection
- Goods Issue Note**
- [Package](#)