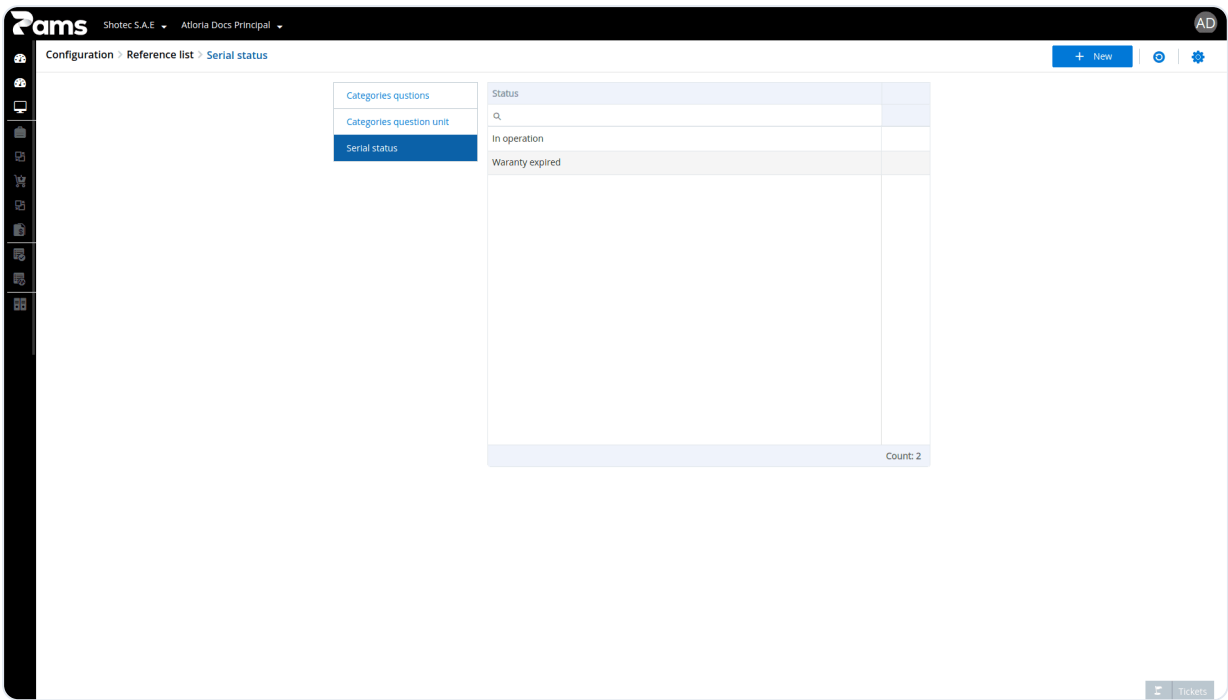


Serial Status

July 29, 2026

Serial Status

Applications › Configurations › Reference List Settings



Serial Status — Configurations › Reference List Settings › Serial Status

Overview

Serial Status is a reference list used to review and maintain the status values associated with serialized products. Warehouse managers and other users responsible for Stock, Warehouse, QC, or project-related material tracking use this list when they need a consistent status reference for serial combinations. Use this page to sign in, locate an existing status entry, begin a new entry, update an existing entry, or export the displayed list.

Settings

Open the feature from **Configurations > Reference List Settings > Serial Status**.

Before working with the list, enter your access details in **Enter User Name** and **Enter Password**, then select **Login**.

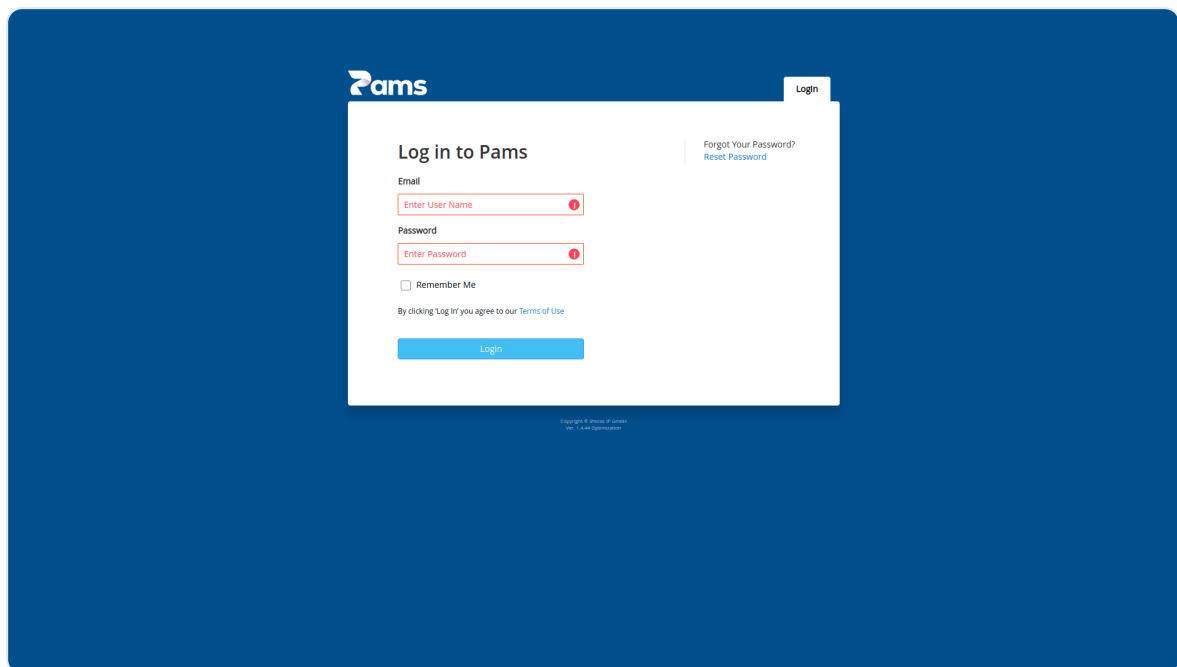
Note: The supplied Serial Status screen includes **Settings (icn icn-settings)**, but it does not display any setting fields or describe the effect of that action. Do not assume that it changes a Serial Status record unless your organization has provided the applicable procedure.

The screen also provides **Tickets**, **Attach**, and **Ok** actions. Their purpose and resulting screens are not shown; therefore, use them only when required by your established internal process.

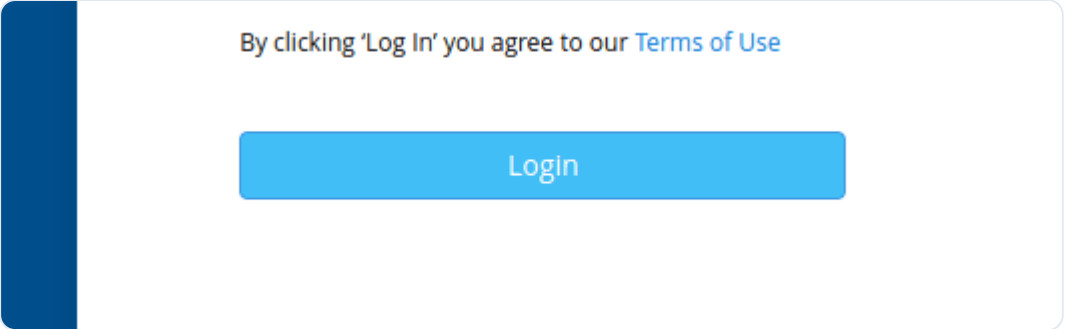
Workflow

1. Sign in before maintaining Serial Status records.

Enter the required credentials in **Enter User Name** and **Enter Password**, then select **Login**. Continue only after you have access to the Serial Status list.

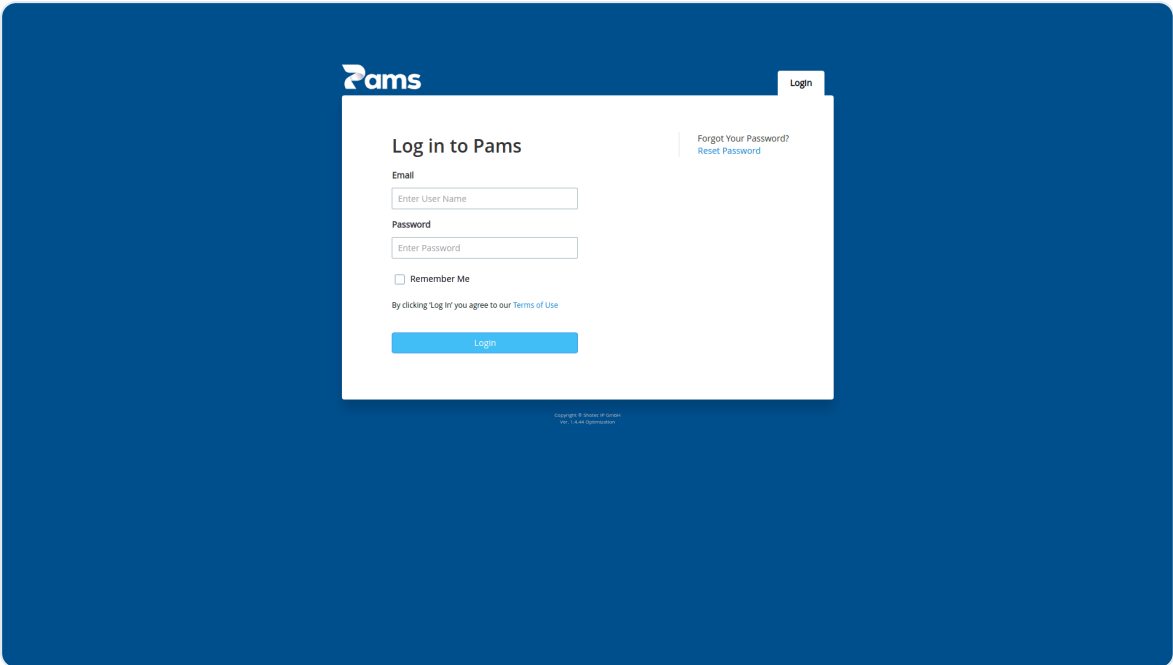


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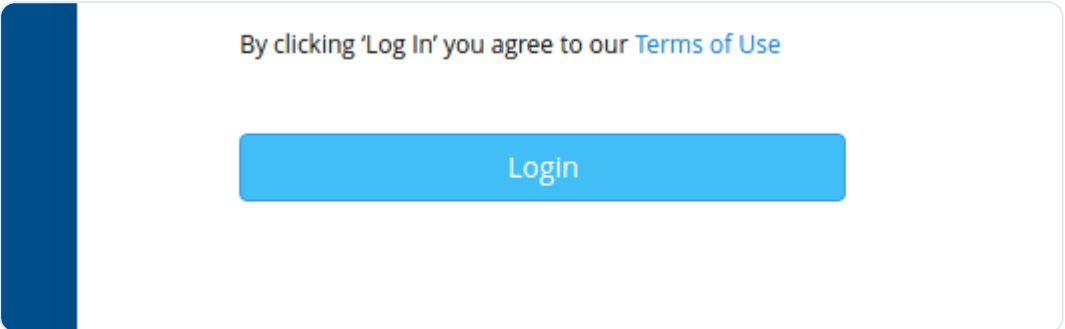


2. **Decide whether to find an existing status or begin a new one.**

To locate an entry already held in the reference list, use **Search** and select **Apply filter**. Review the resulting entries and the displayed count. If you decide not to continue with the current filter operation, select **Cancel**.



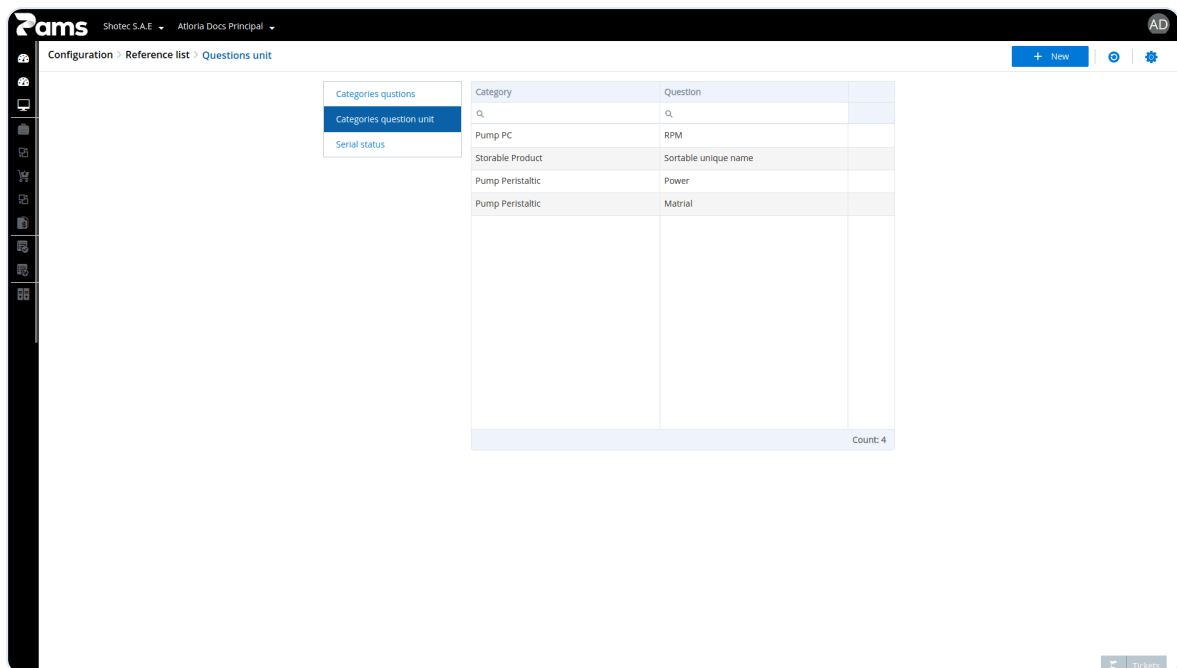
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Tip: Apply a filter before reviewing or exporting the list when you need to work with a limited set of Serial Status entries. This helps you verify that you are using the intended reference entry.

3. Decide whether to create or revise a reference entry.

Select **New** when you need to begin a new Serial Status entry. Select **Update (icon-update)** when you need to revise an existing entry available in the list. The supplied screen does not show the entry form or its fields, so complete only the fields presented by the application after selecting the relevant action.



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4. Decide whether the current list must be shared outside the screen.

When the displayed Serial Status entries have been reviewed, select **Export** to export the list. If you need a different result, return to **Search**, adjust the filter, and select **Apply filter** before exporting.

Categories Question Units (categories question unit)

This is the first stage tab in the Serial Status screen. It holds reference-list entries associated with Categories Question Units and allows you to review the entries available in that part of the list. Use the search and filter controls on the screen when you need to narrow the displayed reference entries.

No harvested action identifies how a record moves into or out of this tab. The available screen information therefore supports reviewing and maintaining the displayed entries, but does not establish a transition between this tab and another stage.

Categories Questions (categories questions)

This is the second stage tab in the displayed tab order. It holds reference-list entries associated with Categories Questions. Use this tab to review the relevant status-related reference entries and, where appropriate, begin a new entry or update an existing one through the available **New** and **Update (icn-update)** actions.

No harvested workflow control specifies a record movement from Categories Question Units to Categories Questions. Treat the tabs as separate views of the Serial Status reference list unless your organization has defined an additional process.

Examples

A warehouse manager needs to provide a filtered Serial Status list for a stock review.

1. Open **Configurations > Reference List Settings > Serial Status**.
2. Enter the required details in **Enter User Name** and **Enter Password**, then select **Login**.
3. Use **Search** to locate the required operational-status reference entry.
4. Select **Apply filter** and review the filtered list and its count.
5. Open **Categories Question Units (categories question unit)** first to confirm the applicable reference entries, then review **Categories Questions (categories questions)** if the stock review also requires that view.
6. If an existing entry requires correction, use **Update (icn-update)** and complete the fields presented by the application.
7. When the displayed results are correct, select **Export** to produce the list for the stock review.

The result is an exported Serial Status reference list based on the entries currently shown after filtering.

Tips

Warning: Do not use **New** to duplicate an entry simply because it is difficult to find. First use **Search** and **Apply filter** to confirm whether the required status already exists.

Tip: Review the active tab before using **Export**. Categories Question Units and Categories Questions are separate displayed views, and the supplied screen does not show a control that transfers records between them.

Troubleshooting

Symptom	Likely cause	Fix
You cannot access the Serial Status list.	Login details have not been entered or Login has not been selected.	Complete Enter User Name and Enter Password , then select Login .
The required status entry is not visible.	The list has not been searched or the current filter does not show the required entry.	Use Search , revise the search criteria as needed, and select Apply filter .
You do not want to continue with the current filter operation.	The current search or filter is no longer required.	Select Cancel , then start a new search when ready.
You need to change an existing entry but cannot see an editor.	The supplied list view does not show the update form.	Locate the entry in the list and select Update (icn-update) . Complete only the fields shown in the subsequent application view.

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