

Reference List



Shotec S.A.E. 









Sales

Reference List

+ Product







Serial No.	Category	Job No.	Model	Year of manufacturing	Delivery date	Warranty end date	Manufacturer	
q	q	q	q	q	q	q	q	
III	Valve	20.0326			2026	30 Mar 2026	30 Mar 2027	ActionSealTite
234234234	Pump PC	j24.1485			2026	28 Mar 2026	28 Mar 2027	ABB
876r	Motors	j21.1878	xxx		2025	17 Nov 2025	17 Nov 2026	Brook Crompton
678	Motors	j21.1878	xxx		2025	17 Nov 2025	17 Nov 2026	Brook Crompton
4567	Motors	j21.1878	xxx		2025	17 Nov 2025	17 Nov 2026	Brook Crompton
23456	Motors	j21.1878	xxx		2025	17 Nov 2025	17 Nov 2026	Brook Crompton
123456	Motors	j21.1878	xxx		2025	17 Nov 2025	17 Nov 2026	Brook Crompton
Serial 000113	Pump PC		some model		2021	07 Mar 2022	07 Mar 2023	ABB
Serial 011112	Storable Product	j21.1640	sdas		2022	30 Dec 2024	30 Dec 2025	ABB
Serial 011111	Storable Product	j21.1640	sdas		2022	30 Dec 2024	30 Dec 2025	ABB
SM001qwertyuiopdsfghjk	Pump PC		XXX		2019	01 Jan 2020	01 Jan 2021	NETZSCH NEMO
SM001qwertyuiop	Pump PC		XXX		2019	01 Jan 2020	01 Jan 2021	NETZSCH NEMO
SM001	Pump PC		XXX		2019	01 Jan 2020	01 Jan 2021	NETZSCH NEMO
AP-456546546	Storable Product	j21.2282			2025	22 May 2025	22 May 2026	Apollo
Col-3424344	Storable Product				2025	22 May 2025	22 May 2026	CorTech
dfgdtdgd	Storable Product				2025		20 May 2026	ABB
SGI-575676	Storable Product				2025		20 May 2026	
netz-45345354	Pump PC				2025		19 Apr 2026	CorTech
asdc345345	Pump Peristaltic		M.polip345345		2025		14 May 2026	Shell
xxxx345345	Process Product 12345		xxxx345345		2026		14 May 2026	Shell

Count: 29

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Overview

Settings

Before working with reference records, choose a layout that presents the information you need. The screen provides layout controls for using the standard view, creating a saved layout, updating the current layout, and removing a layout that is no longer required.

Setting or control	Purpose
Layout name	Identifies the current layout.
Standard Layout	Uses the standard available layout.
Add Layout	Starts creation of an additional layout.
Save	Saves the layout being created or edited.
Update Current	Updates the active layout.
Delete Current	Removes the active layout.
Cancel	Cancels the current layout action.
Columns Chooser	Opens the column-selection control for the list.
icn icn-settings	Opens the available settings control.
files[]	Provides the available files field.

Note: Use a clearly identifiable **Layout name** before saving a layout so that other users can distinguish it from the **Standard Layout**.

Create or maintain a layout

1. Open **Data > Reference list**.

Product	Description	Category	Group	Withdrawal	Valuation	Internal product no.
Corrosion Inhibitor Base Plat	Tag No.: 101-ME12	Baseplate	Scrap			.103
Gasket	150G3K-VA Viton - 1 1/2"	Gaskets	Standard product			.101
Grease slinger	Grease slinger DE/NDE SN:7151607	Spare Parts Motors	Standard product			.102
Groove Nut	Groove Nut DE/NDE SN: 7152527	Spare Parts Motors	Standard product			.107
Motor Type WP-DF132STX-D	WP-DF132STX-D 4P 5.5KW V1 EXE...	Storable Product	Standard product			
1 Thrust Bearing Assy	1 Thrust Bearing Assy	Storable Product	Standard product			
1 Thrust Bearing Assy	1 Thrust Bearing Assy	Storable Product	Standard product			
10402590, Hydraulic hose DN 8x 3...	10402590, Hydraulic hose DN 8x 3...	Spare parts loading arm	Assembled product			.102
10402591, Hydraulic hose comple...	10402591, Hydraulic hose comple...	Spare parts loading arm	Standard product			.103
10402592, Hydraulic Hose DN 8x 1...	10402592, Hydraulic Hose DN 8x 1...	Spare parts loading arm	Standard product			.104
10402593, Hydraulic Hose kpl. DN ...	10402593, Hydraulic Hose kpl. DN...	Spare parts loading arm	Standard product			.105
11112 FOR TEST	11112 FOR TEST	Storable Product	Standard product			.335
1M1LD-V0-4F-20D1RSP	1M1LD-V0-4F-20D1RSP Mat/ TAG ...	Storable Product	Standard product			
4-1062-2231-064/GG 4195	Motor Speed Description: GG4195...	Storable Product	Standard product			
4-2520-264D-527/KK4126A	Model: KK4126A SD HITNG TNG 5...	Storable Product	Standard product			
4-4430-664A-036-1/Q4224A	Model: Q4224A ST HIHI 189 JH 4"F...	Storable Product	Standard product			
5 years spare parts	RECOMMENDED SPARE PARTS FO...	Spare parts Agitators	Standard product			.105
AC motor	OMEC AC motor T3C-IE3 225M-6 3...	Motors	Standard product			.101
Actuator service kit1	3989.5041, Actuator service kit Alf...	Storable Product	Standard product			.169

Count: 861

Reference list — Data > Reference list

2. Decide whether the standard display is sufficient:

- To use the supplied display, select **Standard Layout**.
- To create a different display, select **Add Layout**, enter a value in **Layout name**, and select **Save**.
- To stop creating or editing the layout, select **Cancel**.

3. Adjust the information shown in the active layout by selecting **Columns Chooser**.

Use **icn icn-settings** when you need the available settings options for the list.

When your changes are complete, select **Update Current** to retain changes to the active layout.

4. When an existing layout is no longer required, select **Delete Current**. The separate **Delete** action is also available on the screen for the applicable current selection.

Warning: Deleting the current layout removes that layout from use. Review the active **Layout name** before selecting **Delete Current**.

Workflow

Find and review reference records

1. Open **Data > Reference list** and choose the appropriate tab for the records you need to review.

Title	Name	Position	Department	Account	Branch
Q.	Q.	Q.	Q.	Q.	Q.
Mr.	Mohamed el baz	Electrical Engineer	dfs	CORC	Shotec S.A.E
Mr.	,Alaa	electrcial engineer		CORC	Shotec S.A.E
Mr.	,Osama Saad			Smart Business	Shotec S.A.E
Mr.	,Eman EL Awady	purchasing	foreign purchasing	Egyptalum	Shotec S.A.E
Mr.	,Bassem Shafik	Procurement officer	Procurement	Sanmar	Shotec S.A.E
Mr.	,Vairamuthu Sankaralingam	Maintenance Engineer (PVC)	Maintenance	Sanmar	Shotec S.A.E
Mr.	,Haitham Salama	Assistant General Manager	Static Equipment Design Sector	Petrojet	Shotec S.A.E
Mr.	,Mohamed Ahmed Rablee	Projects Manager	Engineering Dep.	Petrojet	Shotec S.A.E
Eng.	,Dalia Ahmed	Fired Heater specialist	Engineering	Petrojet	Shotec S.A.E
Eng.	,Mohamed Tony	Rotating equipment	Engineering	Petrojet	Shotec S.A.E
Eng.	,Ahmed Sanad	Engineer		NPC	Shotec S.A.E
Mr.	Yehia Morad		Purchasing	ESIIC	Shotec S.A.E
Mr.	Mahmoud Awad	Foreign purchasing manager	Foreign purchasing	Dakahlia Sugar	Shotec S.A.E
Mr.	Mahmoud Kamal		local purchasing	Semadco	Shotec S.A.E

Count: 3,114

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Reference list — Data > Reference list

2. Decide whether you need to browse the list or locate a specific record:
 - To browse, review the records displayed in the active tab.
 - To find a record, enter search criteria in **Search**. Use the displayed results to identify the required reference record.
3. Select the record or records needed for your current task by using **Select**. The screen provides the list view for review and selection; no record-status transition or approval action is available from the supplied controls.

Decide whether to retain the displayed list or export it

4. After searching, selecting, or arranging the required reference information, decide whether you need an exported list:
 - If you only need to review the information on screen, keep the current list open.
 - If you need an output of the available list, select **Export**.
5. If the list display needs to be reused, save or update the applicable layout before leaving the page. Use **Save** for a new layout and **Update Current** for changes to the active layout.

Tip: Apply your search and layout choices before using **Export** so that the list you export reflects the view you intended to use.

Contacts

The **contacts** tab holds contact reference records in the Reference List. Use this tab when your work requires contact-related reference information rather than product-related records. You can use **Search** to locate records within the displayed list and **Select** to mark the relevant record or records for your work.

No action that moves records into or out of the **contacts** tab is provided in the available controls. This tab is therefore used as a reference view for locating and reviewing contact records.

Products

The **products** tab holds product reference records. The visible reference-list columns include **Serial No.**, **Category**, **Job No.**, **Model**, **Year of manufacturing**, and **Delivery date**, allowing users to review identifying and job-related product information. This is useful when checking products associated with a job, including records that may support Warehouse, Purchasing, QC, PM, or Job Profitability activities.

Use **Search** to narrow the product records shown, then use **Select** to identify the required entry. No supplied control moves a record into or out of the **products** tab; the tab provides the product reference view only.

Examples

A warehouse manager needs to review a product reference record associated with a job before continuing Warehouse work.

1. The manager opens **Data > Reference list**.
2. The manager selects the **products** tab because the required information is product-related.
3. In **Search**, the manager enters the known job number or serial number. The manager reviews the matching record using the available details, including **Serial No.**, **Category**, **Job No.**, **Model**, **Year of manufacturing**, and **Delivery date**.
4. The manager uses **Select** to identify the required product reference record.

5. Because the manager wants a reusable view containing the relevant columns, the manager selects **Columns Chooser**, makes the required display choices, and then selects **Update Current** to retain the current layout changes.
6. The manager selects **Export** when an exported version of the available product reference list is required for operational follow-up.

Tips

Tip: Use the **contacts** tab for contact reference records and the **products** tab for product reference records. Selecting the correct tab before searching reduces unnecessary results.

Note: Use **Standard Layout** when a personal or task-specific layout is not required. Create a new layout with **Add Layout** only when the displayed columns need to be retained for future use.

Troubleshooting

Symptom	Likely cause	Fix
The required record is not visible.	The wrong tab is active or the current search criteria do not match the record.	Switch between contacts and products , then revise or clear the value in Search .
The list does not show the information needed for review.	The active layout does not include the required columns.	Select Columns Chooser , adjust the displayed columns, and select Update Current if the change should be retained.
A layout change was not retained.	The layout was changed but not saved or updated.	Select Save for a new layout, or select Update Current for the active layout.
The wrong layout is active.	A different saved layout is currently selected.	Select Standard Layout or choose the appropriate layout before reviewing or exporting the list.

Related pages

- [Data — Overview](#)
- [Accounts](#)
- [Data — Learning Path](#)

- [Contacts](#)
- [Projects](#)