

Procurement — Overview

August 8, 2026

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Procurement overview

The Procurement area supports the management of purchasing activities for goods and services required by the business. Purchasing officers can use it to maintain procurement records and coordinate requests for materials.

This area includes procurement records and material requisitions. A material requisition records a request for required materials and can support purchasing activity for operational requirements, projects, sales orders, or externally sourced buyouts.

Procurement information can be reviewed alongside related business operations to help ensure that requested materials and purchased items are recorded consistently.

What you can do here

- Create and maintain procurement records.
- Review procurement activity.
- Record material requisitions.
- Manage requests for materials needed for business operations.
- Support the purchasing of externally sourced goods and services, including buyouts.

Related pages

- [Getting Started with Procurement](#)
- [Material Requisition](#)
- [Procurement — Learning Path](#)

- [For Internal](#)
- [List](#)