

PrincipalsInvoice

Shotec S.A.E.

+
Account Invoices

Invoices > (principal Invoices)

All
Sales Invoices
Commission Invoices
Account Invoices
(principal Invoices)

All
Upcoming
Due/Oversdue
Paid

Job no.	Invoice No.	Client	Principal	Invoice date	Shipment date	Note	Invoice amount	Paid	Deduction	Status
🔍	🔍	🔍	🔍	📅	📅	📄 🔍	🔍	🔍	🔍	🔍
j26.1216		6th October PP	Alfa Laval			On delivery	-600.00 €		0.00 €	0.00 € Upcoming
j25.1057		ColTech	AL MAZROUI ENGINEE...			(10.000000%)	0.00 €		0.00 €	Due/Oversdue
j25.1057		ColTech	AL MAZROUI ENGINEE...			(20.000000%)			0.00 €	Due/Oversdue
j25.1057		ColTech	AL MAZROUI ENGINEE...				0.00 €		0.00 €	Due/Oversdue
j25.1058		INTERIS	Alfa Laval				0.00 €		0.00 €	Due/Oversdue
j25.1074		ColTech	ANDRITZ	01 Nov 2025	02 Oct 2025		0.00 €		0.00 €	Due/Oversdue
j25.1077		ColTech	AL MAZROUI ENGINEE...	04 Nov 2025	05 Oct 2025		0.00 €		0.00 €	Due/Oversdue
j25.1117		ColTech	AL MAZROUI ENGINEE...	09 Dec 2025	09 Nov 2025		0.00 €		0.00 €	Due/Oversdue
j25.1057		ColTech	AL MAZROUI ENGINEE...	03 Mar 2026		Down Payment (10.00...	0.00 €		0.00 €	Due/Oversdue
j25.1088	10	INTERIS	ColTech	22 Nov 2025	23 Oct 2025		0.00 €		0.00 €	Due/Oversdue
j21.1863		Enppi	PM PIPING				0.00 €		0.00 €	Upcoming
j24.1589		CWP	Voith Middle East FZE			On delivery	0.00 €		0.00 €	Upcoming
j25.1076		ColTech	AL MAZROUI ENGINEE...			On delivery	0.00 €		0.00 €	Upcoming
j25.1102		ColTech	Alfa Laval			On delivery	0.00 €		0.00 €	Upcoming
j25.1118		ColTech	AL MAZROUI ENGINEE...			On delivery	0.00 €		0.00 €	Upcoming
j25.1131		AAM	ALFA LAVAL ME			On delivery	0.00 €		0.00 €	Upcoming
j26.1025		AAM	Alfa Laval			On delivery	0.00 €		0.00 €	Upcoming
j26.1026		AAM	ALFA LAVAL ME			On Delivery	0.00 €		0.00 €	Upcoming
j26.1168		6th October PP	AL MAZROUI ENGINEE...			On delivery	0.00 €		0.00 €	Upcoming
j26.1198		AAM	Wilden (Heliopolis Eng...			On delivery	0.00 €		0.00 €	Upcoming
j26.1245		AAM	AL MAZROUI ENGINEE...			On delivery	0.00 €		0.00 €	Upcoming
j26.1247		6th October PP	AL MAZROUI ENGINEE...			On delivery	0.00 €		0.00 €	Upcoming
j26.1250		AAM	AL MAZROUI ENGINEE...			On delivery	0.00 €		0.00 €	Upcoming
Count: 881							10,166,605,821 €	10,534,228 €		

Tickets

Overview

Settings

Before working with the list, select a layout that displays the columns most relevant to your review.

1. Review the current **Layout name**. This identifies the active list layout.
2. To use the default column arrangement, select **Standard Layout**.
3. To create a separate layout, select **Add Layout**, enter a **Layout name**, and select **Save**.
4. To adjust the columns shown in the current layout, select **Columns Chooser**. Use the available column-selection interface to control the list arrangement.
5. Select **Update Current** to save changes to the active layout. To remove an active custom layout, select **Delete Current** and confirm with **Delete**. Select **Cancel** if you do not want to continue.

Note: Use a layout appropriate to the task. For example, finance users may need invoice and shipment dates visible, while project users may focus on job numbers and principals.

The **files** field is available on the screen for files associated with the layout or view.

Workflow

1. Open the PrincipalsInvoice list and review the available principal invoice records. Use the displayed columns—such as Job no., Invoice No., Client, Principal, Invoice date, Shipment date, and Note—to identify the record you need.

Pams Shotec S.A.E. + 🔍 🔔 🏠 👤 🔧

Invoices > (principal Invoices) + Account Invoices 🔍 🔧

All Sales Invoices Commission Invoices Account Invoices (principal Invoices)

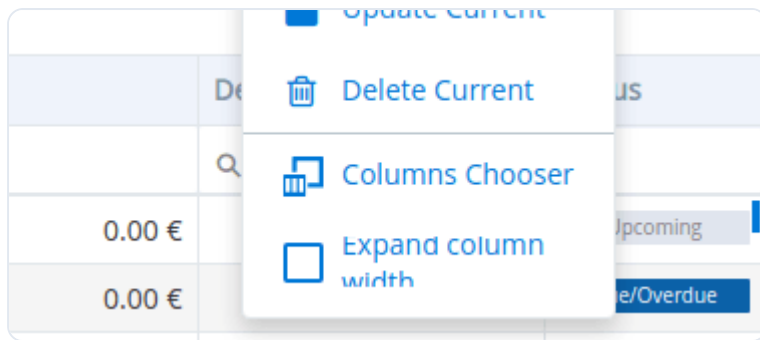
All Upcoming Due/Overdue Paid

Job no.	Invoice No.	Client	Principal	Invoice date	Shipment date	Note	Invoice amount	Paid	Deduction	Status
Q	Q	Q	Q	Q	Q	Q	Q	Q	Q	Q
j26.1216		6th October PP	Alfa Laval			On delivery	-600.00 €	0.00 €	0.00 €	Upcoming
j25.1057		ColTech	AL MAZROUI ENGINEE...			(10.000000%)	0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1057		ColTech	AL MAZROUI ENGINEE...			(20.000000%)	0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1057		ColTech	AL MAZROUI ENGINEE...				0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1058		INTERIS	Alfa Laval				0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1074		ColTech	ANDRITZ	01 Nov 2025	02 Oct 2025		0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1077		ColTech	AL MAZROUI ENGINEE...	04 Nov 2025	05 Oct 2025		0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1117		ColTech	AL MAZROUI ENGINEE...	09 Dec 2025	09 Nov 2025		0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1057		ColTech	AL MAZROUI ENGINEE...	03 Mar 2026		Down Payment (10.00...	0.00 €	0.00 €	0.00 €	Due/Overdue
j25.1088	10	INTERIS	ColTech	22 Nov 2025	23 Oct 2025		0.00 €	0.00 €	0.00 €	Due/Overdue
j21.1863		Enppi	PM PIPING				0.00 €	0.00 €	0.00 €	Upcoming
j24.1589		CWP	Voith Middle East FZE			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j25.1076		ColTech	AL MAZROUI ENGINEE...			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j25.1102		ColTech	Alfa Laval			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j25.1118		ColTech	AL MAZROUI ENGINEE...			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j25.1131		AAM	ALFA LAVAL ME			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j26.1025		AAM	Alfa Laval			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j26.1026		AAM	ALFA LAVAL ME			On Delivery	0.00 €	0.00 €	0.00 €	Upcoming
j26.1168		6th October PP	AL MAZROUI ENGINEE...			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j26.1198		AAM	Wilden (Helopolis Eng...			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j26.1245		AAM	AL MAZROUI ENGINEE...			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j26.1247		6th October PP	AL MAZROUI ENGINEE...			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
j26.1250		AAM	AL MAZROUI ENGINEE...			On delivery	0.00 €	0.00 €	0.00 €	Upcoming
Count: 881							10,166,605,821 €	10,534,226 €	Tickets	

Principal Invoice

2. Decide whether the current list layout is suitable.

- If the displayed columns provide the information you need, continue reviewing the records.
- If you need a different column arrangement, select **Columns Chooser** and update the active layout with **Update Current**.
- If you need a new reusable arrangement, select **Add Layout**, provide a **Layout name**, and select **Save**.



3. Decide whether to work from the default or a custom layout.

- Select **Standard Layout** to return to the standard list arrangement.
- Select **Update Current** after changing the current layout.
- Select **Delete Current** only when the active custom layout is no longer required; select **Delete** to complete the deletion.

Warning: Deleting the current layout removes that layout from the available list. Confirm that it is not needed by other users before selecting **Delete**.

4. Decide whether the visible results must be shared or used outside the application. Select **Export** to export the current list view. Before exporting, confirm that the active layout includes the columns required for the intended review or reporting purpose.

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Products List > Products							
Product	Description	Category	Group	Withdrawal	Valuation	Internal product no.	
Q	Q	Q	Q	Q	Q	Q	
Corrosion Inhibitor Base Plat	Tag No.: 101-ME12	Baseplate	Scrap			.103	
Gasket	150GSK-VA Viton - 1 1/2"	Gaskets	Standard product			.101	
Grease slinger	Grease slinger DE/NDE SN:7151607	Spare Parts Motors	Standard product			.102	
Groove Nut	Groove Nut DE/NDE SN: 7152527	Spare Parts Motors	Standard product			.107	
Motor Type WP-DF132STX-D	WP-DF132STX-D 4P 5.5KW V1 EXE...	Storable Product	Standard product				
1 Thrust Bearing Assy	1 Thrust Bearing Assy	Storable Product	Standard product				
1 Thrust Bearing Assy	1 Thrust Bearing Assy	Storable Product	Standard product				
10402590, Hydraulic hose DN 8x 3...	10402590, Hydraulic hose DN 8x 3...	Spare parts loading arm	Assembled product			.102	
10402591, Hydraulic hose complet...	10402591, Hydraulic hose comple...	Spare parts loading arm	Standard product			.103	
10402592, Hydraulic Hose DN 8x 1...	10402592, Hydraulic Hose DN 8x ...	Spare parts loading arm	Standard product			.104	
10402593, Hydraulic Hose kpl. DN ...	10402593, Hydraulic Hose kpl. DN...	Spare parts loading arm	Standard product			.105	
11112 FOR TEST	11112 FOR TEST	Storable Product	Standard product			.335	
1M1LD-V0.4F-20D1RSP	1M1LD-V0.4F-20D1RSP Mat./TAG ...	Storable Product	Standard product				
4-1062-2231-064/GG 4195	Motor Speed Description: GG4195...	Storable Product	Standard product				
4-2520-264D-527/KK4126A	Model: KK4126A SD HITNG TNG 5...	Storable Product	Standard product				
4-4430-664A-036-1/Q4224A	Model: Q4224A ST HIHI 189 JH 4" F...	Storable Product	Standard product				
5 years spare parts	RECOMMENDED SPARE PARTS FO...	Spare parts Agitators	Standard product			.105	
AC motor	OMEC AC motor T3C-IE3 225M-6 3...	Motors	Standard product			.101	
Actuator service kit1	3989.5041, Actuator service kit AIF...	Storable Product	Standard product			.169	
Count: 861							
< 1 2 3 4 5 ... 29 >							

5. **Refresh the view when required.** Select **icn-update** to update the displayed list, then confirm that the principal invoice information shown is current for your review.

Contacts

The contacts tab presents principal invoice records in a tabbed view. Use the available invoice-list columns to identify records by job number, invoice number, client, principal, invoice date, shipment date, note, and the displayed amounts. This tab does not provide a listed control for moving records into or out of the tab.

Title	Name	Position	Department	Account	Branch
Q.	Q.	Q.	Q.	Q.	Q.
Mr.	Mohamed el baz	Electrical Engineer	dfs	CORC	Shotec S.A.E
Mr.	_Alaa	electrcial engineer		CORC	Shotec S.A.E
Mr.	_Osama Saad			Smart Business	Shotec S.A.E
Mr.	_Eman EL Awady	purchasing	foreign purchasing	Egyptalum	Shotec S.A.E
Mr.	_Bassem Shafik	Procurement officer	Procurement	Sanmar	Shotec S.A.E
Mr.	_Vairamuthu Sankaralingam	Maintenance Engineer (PVC)	Maintenance	Sanmar	Shotec S.A.E
Mr.	_Haitham Salama	Assistant General Manager	Static Equipment Design Sector	Petrojet	Shotec S.A.E
Mr.	_Mohamed Ahmed Rabiee	Projects Manager	Engineering Dep.	Petrojet	Shotec S.A.E
Eng.	_Dalia Ahmed	Fired Heater specialist	Engineering	Petrojet	Shotec S.A.E
Eng.	_Mohamed Tony	Rotating equipment	Engineering	Petrojet	Shotec S.A.E
Eng.	_Ahmed Sanad	Engineer		NPC	Shotec S.A.E
Mr.	Yehia Morad		Purchasing	ESIIC	Shotec S.A.E
Mr.	Mahmoud Awad	Foreign purchasing manager	Foreign purchasing	Dakahla Sugar	Shotec S.A.E
Mr.	Mahmoud Kamal		local purchasing	Sernadco	Shotec S.A.E
Count: 3,114					

PrincipalsInvoice

Review the client and principal information carefully when locating a record. Where several invoices belong to the same sales job, use the invoice number and dates together to distinguish the correct record.

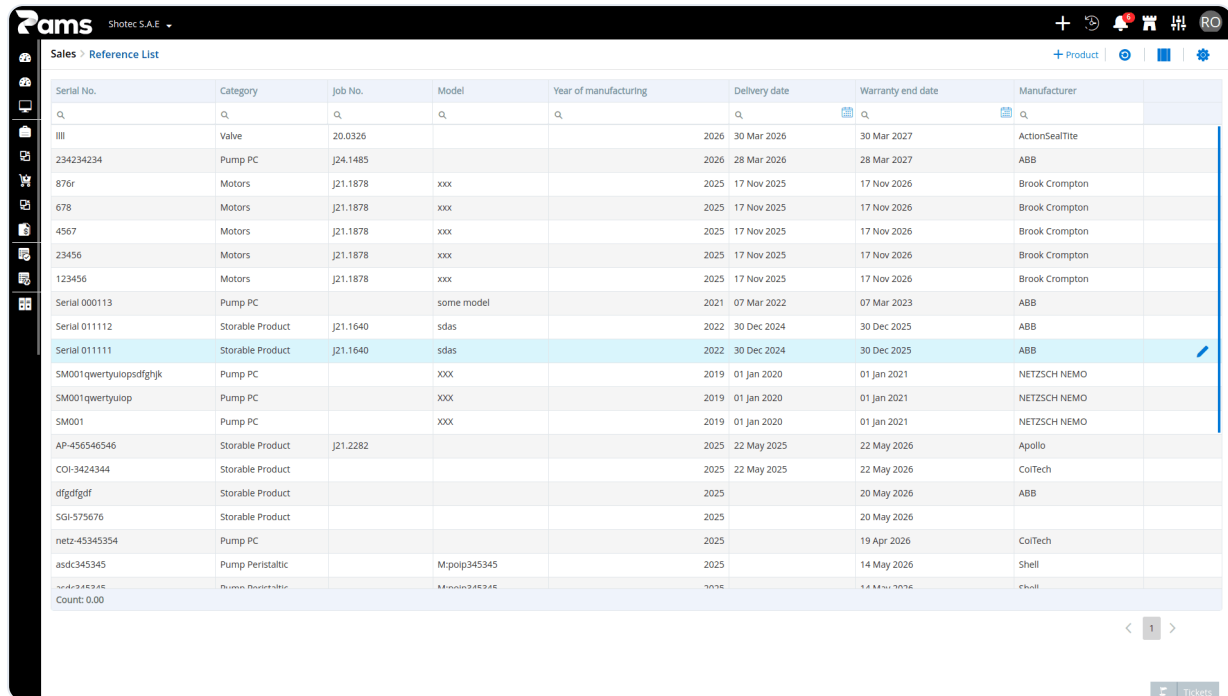
Products

The products tab provides another tabbed view of principal invoice records. Use the same visible list information—such as the job reference, invoice reference, client, principal, and dates—to review the records available in this view. No on-screen action is listed for moving a record into or out of this tab.

If the current column arrangement does not support your review, use **Columns Chooser** and save the change with **Update Current** before exporting or continuing your analysis.

Reference List

The reference list tab shows principal invoice records in the reference-list view. Use it to review the available job, invoice, client, principal, date, note, and amount information in the displayed list. The provided controls do not identify an action that moves records into or out of this tab.



Serial No.	Category	Job No.	Model	Year of manufacturing	Delivery date	Warranty end date	Manufacturer
III	Valve	20.0326			2026 30 Mar 2026	30 Mar 2027	ActionSealTite
234234234	Pump PC	J24.1485			2026 28 Mar 2026	28 Mar 2027	ABB
876r	Motors	J21.1878	xxx		2025 17 Nov 2025	17 Nov 2026	Brook Crompton
678	Motors	J21.1878	xxx		2025 17 Nov 2025	17 Nov 2026	Brook Crompton
4567	Motors	J21.1878	xxx		2025 17 Nov 2025	17 Nov 2026	Brook Crompton
23456	Motors	J21.1878	xxx		2025 17 Nov 2025	17 Nov 2026	Brook Crompton
123456	Motors	J21.1878	xxx		2025 17 Nov 2025	17 Nov 2026	Brook Crompton
Serial 000113	Pump PC		some model		2021 07 Mar 2022	07 Mar 2023	ABB
Serial 011112	Storable Product	J21.1640	sdas		2022 30 Dec 2024	30 Dec 2025	ABB
Serial 011111	Storable Product	J21.1640	sdas		2022 30 Dec 2024	30 Dec 2025	ABB
SM001qwertyulopsdfghjk	Pump PC		XXX		2019 01 Jan 2020	01 Jan 2021	NETZSCH NEMO
SM001qwertyuiop	Pump PC		XXX		2019 01 Jan 2020	01 Jan 2021	NETZSCH NEMO
SM001	Pump PC		XXX		2019 01 Jan 2020	01 Jan 2021	NETZSCH NEMO
AP-456546546	Storable Product	J21.2282			2025 22 May 2025	22 May 2026	Apollo
COI-3424344	Storable Product				2025 22 May 2025	22 May 2026	ColTech
dfgdgdg	Storable Product				2025	20 May 2026	ABB
SGI-575676	Storable Product				2025	20 May 2026	
netz-45345354	Pump PC				2025	19 Apr 2026	ColTech
asdc345345	Pump Peristaltic		M:polp345345		2025	14 May 2026	Shell
~nd~345345	Pump Peristaltic		M:polp345345		2025	14 May 2026	Shell
Count: 0.00							

PrincipalsInvoice

Select **Export** only after confirming that the reference information required for your task is visible in the active layout.

Examples

A finance accountant needs a working list of principal invoices for a review of a sales job.

1. The accountant opens PrincipalsInvoice and locates the relevant record by comparing the displayed Job no., Invoice No., Client, and Principal columns.
2. The accountant checks the Invoice date and Shipment date shown for the record and reviews the displayed monetary amounts.
3. Because the shipment date is important for the review, the accountant selects **Columns Chooser** and ensures that the date-related columns are visible.
4. The accountant selects **Update Current** to retain the revised arrangement in the active layout.

5. After confirming that the intended invoice records are visible, the accountant selects **Export** to create an external copy of the list for the review process.

Tips

Tip: Include Job no. and Invoice No. in your active layout when reviewing invoices connected to multiple sales jobs.

Tip: Use **Standard Layout** when a custom layout hides information required for a quick review.

Note: Select **icn-update** before exporting when you need to refresh the displayed list.

Troubleshooting

Symptom	Likely cause	Fix
A required list column is not visible.	The active layout does not include the column.	Select Columns Chooser , adjust the visible columns, and select Update Current .
The list does not show the expected current information.	The view may require updating.	Select icn-update and review the refreshed list.
A custom layout was changed but the change is not retained.	The current layout was not saved after the change.	Select Update Current after adjusting the layout.
The exported list does not contain the needed information.	The active layout did not show the required columns before export.	Adjust the layout with Columns Chooser , save it with Update Current , then select Export again.

Related pages

- [PrincipalsInvoice — Overview](#)
- [PrincipalsInvoice — Learning Path](#)