

Principal Desk — Overview

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Overview

Principal Desk provides a central workspace for accessing operational information and application areas. It is intended for users who need a consolidated starting point for sales jobs, PM activities, purchasing work, and related business monitoring.

The area brings together dashboard and reporting access with personal desk functions. It also provides access to Tickets and Attachments, supporting the review of work-related information and associated files.

Sales representatives, project managers, purchasing officers, warehouse managers, finance accountants, and accounts receivable/payments officers can use Principal Desk to move to the relevant operational area and review available visual information.

What you can do here

- Use **Login** to access the application.
- Use **Select** to choose an available item or option.
- View visual information through **graphs**.
- Open **Tickets** to access ticket-related information.
- Use **Attach** to associate an attachment with the relevant item.
- Use **Ok** to confirm the current selection or action.
- Open **Dashboard, Reports, My Desk, Sales, PM, or Purchasing** to access the corresponding workspace or application area.

Related pages

- [Principal Desk](#)

- [Principal Desk — Learning Path](#)