

Help & Troubleshooting — Contract Data

July 31, 2026

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Symptom	Likely cause	Fix
The required contract data is not visible in the list.	The list is not filtered for the required job, client, supplier, or other visible value.	Enter the relevant value in Search or use the Search box .
The list does not show the columns needed for the review.	The active layout does not include the required columns.	Select Columns Chooser , then use Update Current or create and save a new layout with Add Layout .
A layout change should not be retained.	Changes were made but should not be saved.	Select Cancel before saving or updating the layout.
The exported information is too broad or lacks needed list details.	The export was performed before filtering or selecting the correct layout.	Use Search , confirm the active Layout name and visible columns, then select Export again.

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