

September 16, 2026

Your First Day with Pams V2

Getting Started

Sams Shotec S.A.E. ▾

Sales Jobs > Orders > Job No.: New

Save Save and Close

Status
Select...

Order Delivered

Branch
Shotec S.A.E.

Salesperson Responsible
Ramy Othman ▾

Product Type
Select... ▾

Job Title

End User
Select... ▾

File Number

Client:
Select... ▾

Vendor:
Select... ▾
[Order / Draft](#)

Client Select... ▾	Vendor Select... ▾	Client Order No. 	Vendor Order No. 	Order Date 12 Aug 2026 📅	Order Activation Date 12 Aug 2026 📅
Delivery Time Select... ▾	Forecasted Delivery Date 📅	Shipping Address Select... ▾	Delivery Term Select... ▾	Payment Method Select... ▾	Payment Period Select... ▾
☒ Partial Delivery		L/C Number 	External order no. 		

☐	Item Description	Unit	Qty	Unit Price	Discount (%)	Item Price	Currency
☐	1	Pieces	1.00	0.00	0.00%	0.00	EUR

Count: 1 + Item

Total Price

0.00 EUR

Backlog:

0.00 EUR

Equivalent Booking:

Tickets

Direct order — Add new > Sales Jobs > Direct Order

Getting Started

Pams V2 supports business operations from customer inquiries and Offers through Orders, RFQs, purchasing, delivery, and financial control.

This first session introduces the Inquiry area, where you can review an existing record and move to related sales or purchasing work.

The screenshot shows the Pams V2 Inquiry workspace. At the top, there's a breadcrumb trail: Sales Jobs > Inquiries > Job No.: New. Below this is a navigation bar with tabs: Inquiry (active), Offer, Order, and Delivered. To the right of the tabs are buttons for 'Save' and 'Save and Close'. The main area is divided into several sections. The top section contains fields for 'Branch' (Shotec S.A.E), 'Salesperson Responsible' (Ramzy Othman), 'Product Type' (Select...), 'Job Title', 'End User' (Select...), 'Estimated Value' (EUR), 'In Branch Currency (Rate:1)' (0.00 EUR), 'File Number', and 'Expected Order Date' (12 Aug 2026). Below this is a 'New Inquiry' section with fields for 'Client' (Select...), 'Vendor' (Select...), 'Client Inquiry Number', 'Inquiry Date' (12 Aug 2026), 'Bid Due Date', and 'Requested Offer Type' (Firm). A table below this section has columns for 'Item Description', 'Unit', and 'Qty'. It contains one row with '1' in the 'Qty' column and 'Pieces' in the 'Unit' column. At the bottom, there's a section for 'Contact to Decision Makers', 'Budget Availability', 'Chance in Competition', 'Calculated Rating' (0 %), and 'Order chance' (Select...). The bottom right corner has a 'Tickets' button.

Inquiry — Add new > Sales Jobs > Process

This screenshot shows the top part of the Pams V2 Inquiry workspace. It includes a navigation bar with icons for a plus sign, a refresh icon, a bell with a red '8' notification, and a castle icon. Below the navigation bar are two blue buttons: 'Save' and 'Save and Close'. Below these buttons is a section labeled 'Status'.

What You Can Do Here

- **Inquiries** opens the list of Inquiry records.
- **Lead** opens Lead-related work.
- **Inquiry** opens the Inquiry workspace.
- **Select** chooses a record or available option.
- **Tickets** opens Tickets.
- **Orders** opens Orders.

- **+ RFQ** starts a new RFQ for supplier pricing or terms.
- **+ Direct P.O.** starts a new Direct order.
- **Save** saves the current record.
- **Save and Close** saves the current record and closes it.

First Session Walkthrough

1. Open <https://shoteco2.pams.net> and sign in with your organisation account.
2. Open **Inquiries** to access the Inquiry work area.
3. Use **Select** to choose an existing Inquiry record and open it. Review the record to become familiar with how business information is organised.
4. Use **Save** if you make changes and want to continue working in the record. Use **Save and Close** when your updates are complete.
5. From the Inquiry area, select **Orders** to continue with confirmed customer supply requests, or select **Tickets** to work with related Tickets.

Where to Go Next

- Select **+ RFQ** when you need to request supplier pricing or terms.
- Select **+ Direct P.O.** when you need to create a Direct order without starting from an earlier request.
- Use **Lead** to return to Lead-related work.

Related pages

- [Navigation Basics](#)
- [First Time Login](#)
- **Getting Started — Learning Path**
- [Direct Order](#)
- [Process](#)
- [Understanding the Interface](#)