

# VL registrations

September 10, 2026

## VL registrations

### VL registrations

VL registrations are reference entries that group a registration by its client or project relationship. Use this surface when you need to inspect registration data at a client or at a project.

Registration statuses describe the registration's current position. The available status values

are `Registered` , `Proceeding` , `NotRegistered` , and `Updated` .

| If you need to...                         | Go to                                            |
|-------------------------------------------|--------------------------------------------------|
| Inspect registrations grouped at clients  | <a href="#">Choose the relationship view</a>     |
| Inspect registrations grouped at projects | <a href="#">Choose the relationship view</a>     |
| Review the list columns and popup fields  | <a href="#">Understand the registration list</a> |
| Prepare a new registration                | <a href="#">Add a registration</a>               |
| Continue with the related account         | <a href="#">Accounts</a>                         |
| Continue with the related project         | <a href="#">Projects</a>                         |
| Continue with reference data              | <a href="#">Reference list</a>                   |
| Continue with related files and libraries | <a href="#">Libraries and files</a>              |

### Before you start

Choose the client relationship view or the project relationship view for the relationship you need to inspect.

### Prerequisites

- Know whether you are checking a client relationship or a project relationship.
- Have access to the registration list for that relationship.
- If you need **New**, your access must allow the page's new-record permission for the selected relationship.
- If you need **Export**, your access must allow export for the selected relationship.

**Result:** You know which relationship view to open and have access to its registration list.

## Find VL registrations

Use the **VL registrations** entry in the **Data** area to open the registration reference list. The entry opens the accounts view first; the list then provides the relationship tabs.

### Prerequisites

- Know whether you want to inspect the client or project relationship.

### Steps

1. Open **VL registrations** from **Data**.
2. Select the relationship view:

| If you need to inspect... | Select             |
|---------------------------|--------------------|
| Client relationships      | <b>At Clients</b>  |
| Project relationships     | <b>At Projects</b> |

**Result:** The selected relationship list is on screen.

The screenshot shows the PAMS (Project Asset Management System) interface. The top navigation bar includes the PAMS logo, the user 'Shotec S.A.E.', and various system icons. The main header indicates the current view is 'Data > Registration Data > At Clients'. Below this, there are tabs for 'At Clients' (selected) and 'At Projects'. The main content area displays a table with the following columns: Company, Principal, Registration date, Registration no., Status, and Branch. The table lists 25 clients, all with a status of 'Registered' and a registration date of either '12 May 2020' or '13 May 2020'. A search bar is visible at the top of the table, and a 'Tickets' button is at the bottom right.

| Company        | Principal      | Registration date | Registration no. | Status     | Branch       |
|----------------|----------------|-------------------|------------------|------------|--------------|
| Q              | Q              | Q                 | Q                | Q          | Q            |
| APC            | BORSIG ZM      | 12 May 2020       |                  | Registered | Shotec S.A.E |
| AQF            | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Enppi          | BORSIG ZM      | 29 Apr 2020       |                  | Registered | Shotec S.A.E |
| ETHYDCO        | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| EZZ Dekhela    | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| MOPCO          | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| NCIC           | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Nile Oil Mark. | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Noubaria Sugar | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| NPC            | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Petrojet       | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| PPC            | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Sanmar         | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| SCFP           | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Sernadco       | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Sidpec         | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| SOPC           | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| SUCO           | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| ThyssenKrupp   | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Veolia Water   | ITT RHEINHUTTE | 13 May 2020       |                  | Registered | Shotec S.A.E |
| Alex Fert      | CHETRA         | 13 May 2020       |                  | Registered | Shotec S.A.E |
| AMOC           | CHETRA         | 13 May 2020       |                  | Registered | Shotec S.A.E |
| APC            | CHETRA         | 13 May 2020       |                  | Registered | Shotec S.A.E |

## Understand the registration list

The list has two relationship tabs and a grid whose headers identify the registration data being

reviewed. The grid headers are **Company**, **Principal**, **Registration date**, **Registration no.**, **Status**, and **Branch**.

The list contains data rows for review.

The page exposes the button titles **Refresh**, **Table Layout**, and **Settings**.

The popup renders the relationship and registration-detail fields.

Each popup has three required select fields and two optional fields. The date field accepts a date no later than today.

The lookup choices and starting field values come from the lists shown for the selected relationship.

## Choose the relationship view

Use the client relationship view for client checks and the project relationship view for project checks.

### Prerequisites

- Know whether the registration belongs to the client or project relationship you are checking.

### Steps

1. Select the matching tab:

| If you are checking... | Select             |
|------------------------|--------------------|
| A client relationship  | <b>At Clients</b>  |
| A project relationship | <b>At Projects</b> |

2. Review the popup fields described above when you select **New**.

**Result:** The selected relationship view is on screen with its matching list and popup field set.

## Add a registration

Adding a registration starts from **New** on the relationship view. The popup title identifies the relationship: **New register at account** or **New register at project**.

### Prerequisites

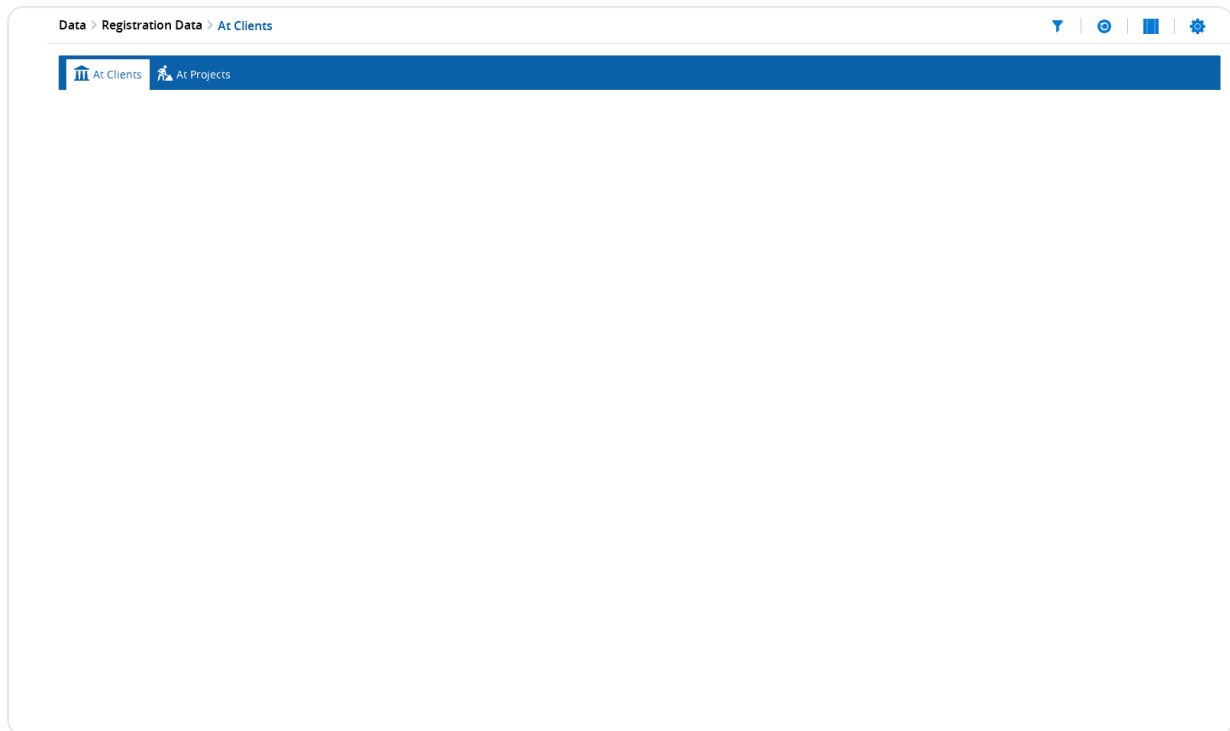
- Be on the relationship tab where you want the registration.
- Know the client, vendor, project, status, registration number, and registration date that apply.

### Steps

1. Select **New**.
2. Follow the relationship-specific outcome:

| Relationship | Outcome                                                                                        |
|--------------|------------------------------------------------------------------------------------------------|
| Client       | The account popup fields do not appear after <b>New</b> .                                      |
| Project      | Select <b>Project</b> . The project page opens instead of keeping the registration popup open. |

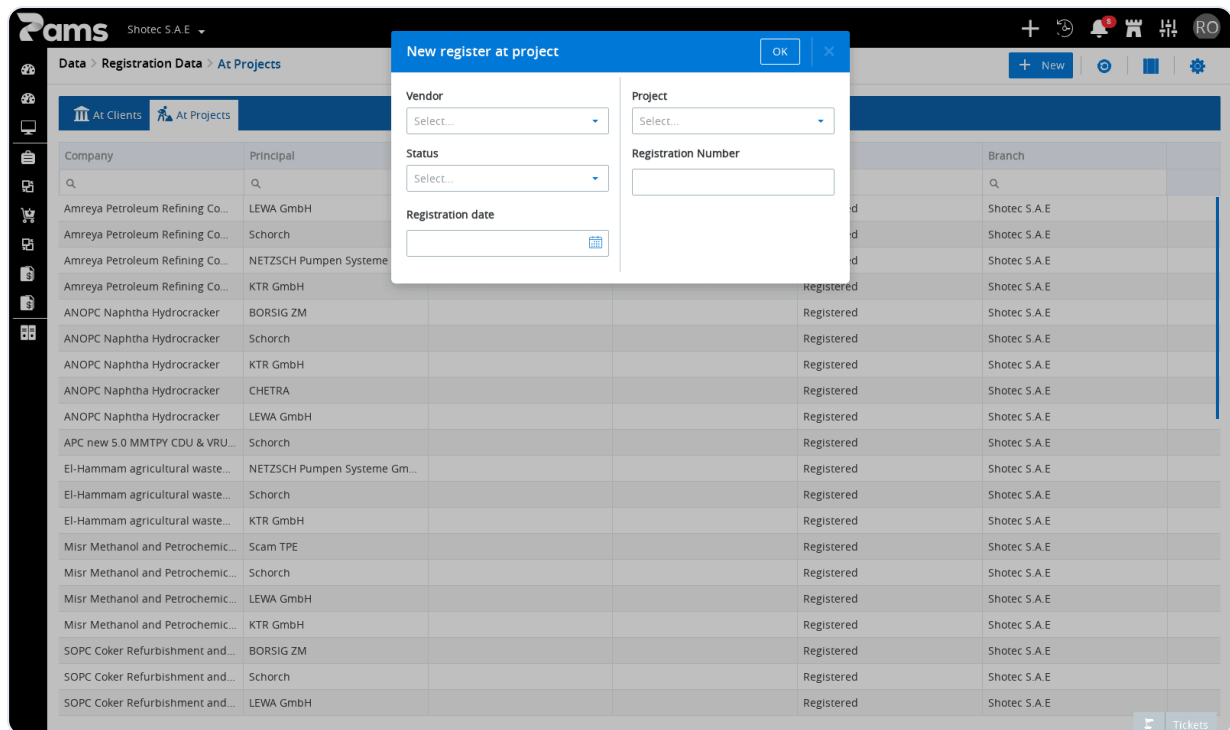
**Result: New** does not open the account popup on the client relationship. On the project relationship, selecting **Project** opens the project page instead.

A screenshot of a web application interface showing a form for 'Market Projects'. The breadcrumb trail is 'Data > Market Projects'. The form has a dark sidebar on the left with various icons. The form fields are organized as follows:

- Project Name**: A large text input field.
- Full Name**: A text input field.
- Owner Company (Display name)**: A dropdown menu with 'Select...' as the current value.
- Owner Full Name**: A text input field.
- Salesperson Responsible**: A dropdown menu with 'Select...' as the current value.
- Project Value**: A text input field with 'EUR' as a suffix.
- Final Product**: A text input field.
- Status**: A dropdown menu.
- Expected Completion On**: A date picker field.
- Location**: A text input field.
- Market Segment**: A text input field with 'Enter' as the placeholder.
- Importance**: A dropdown menu with 'Low' as the current value.
- Created on**: A date picker field showing '09 Sep 2026'.
- PMC By**: A text input field with a '+' icon to its right.
- License By**: A text input field with a '+' icon to its right.
- Vendor List By**: A text input field with a '+' icon to its right.
- Engineering By**: A text input field with a '+' icon to its right.
- Procurement By**: A text input field with a '+' icon to its right.
- Construction By**: A text input field with a '+' icon to its right.
- Description**: A large text area.

At the bottom right of the form, there are buttons for 'Save', 'Save and Close', and 'X'. A 'Tickets' button is also visible at the bottom right of the form area.

The registration grid does not offer **Edit** or **Delete** actions.



## When registration work goes wrong

The registration forms declare the following required-field messages:

| Field                  | Message            |
|------------------------|--------------------|
| <b>Client</b>          | Client is required |
| <b>Vendor</b>          | Vendor is required |
| <b>Status</b>          | Status is required |
| Project <b>Vendor</b>  | Vendor is required |
| Project <b>Project</b> | Vendor is required |
| Project <b>Status</b>  | Status is required |

The list and service paths also declare these messages:

| Situation                              | Message                                                          |
|----------------------------------------|------------------------------------------------------------------|
| A filter contains forbidden characters | Forbidden characters detected. Please remove them and try again. |
| Loading the list fails                 | Load data failed                                                 |

| Situation                               | Message                   |
|-----------------------------------------|---------------------------|
| Saving an account registration succeeds | Data saved Successfully   |
| Saving an account registration fails    | Error Saving Registration |
| Saving a project registration fails     | Error saving registration |
| Export has no data                      | NO Data to Export         |

## Steps

1. Read the message shown beside the field or list action.
2. Correct the field named in the message, or remove the forbidden characters from the filter.
3. Select **OK** again for a registration form, or repeat the list action after correcting the filter.

**Result:** The form or list is ready for the same action again.

## What to do next

After reviewing a registration, continue with the relationship that needs attention. Use the account page for account work, the project page for project work, the reference-list page for reference data, or the libraries-and-files page for related files.

## Steps

1. Select the next relationship-specific destination:

| If you need to...             | Go to                               |
|-------------------------------|-------------------------------------|
| Work with the related account | <a href="#">Accounts</a>            |
| Work with the related project | <a href="#">Projects</a>            |
| Continue with reference data  | <a href="#">Reference list</a>      |
| Continue with related files   | <a href="#">Libraries and files</a> |

**Result:** The related work area is selected for the next task.

## Out of scope

The import completion message `Data Importing completed` belongs to the shared-popup import flow,  
which is not part of the registration actions covered here.