

QC

September 10, 2026

QC

QC at a glance

QC is the warehouse quality-control surface for reviewing received items before the next warehouse step. It sits beside receipt work, inspection work, and stock follow-up.

If you need to...	Go to
Reach the quality-control list	Find the QC list
Read the list and change its visible layout	Read and arrange the QC list
Review receipt and inspection information	Review receipt and inspection details
Choose the correct receipt or inspection path	Handle receipt and inspection branches
Finish an inspection and continue warehouse work	Finish the inspection and continue
Correct a blocked action	Resolve validation and errors
Continue with a neighbouring warehouse task	Continue warehouse work

The page is headed **Quality Control** and groups its work under **Receiving**. The list can show the item's sales-job number, product, quantities, unit, stage, receipt number, and inspection number.

Before you start

Before you work with an item, make sure the warehouse record and its receipt or inspection record are available. The detail areas use the saved record to decide which tabs, fields, and actions you can use.

Prerequisites

Have this ready	Why it matters here
An identified warehouse record	The receipt, inspection, and warehouse detail areas require the record to exist.
Receipt information	The receipt area changes according to whether the item came from a purchase order or a delivery note.
Inspection information	Inspection fields and the release action appear only when the inspection record is available.
Permission to edit the record	Save , Re-inspect , and Defect depend on the record being editable.
Your company's inspection configuration	Stock Type is required only where your company configures it.
No unsaved inspection changes	Finish and release to stock appears only after the inspection is saved and unchanged.

Required fields are conditional on the detail area. The following fields are required when their corresponding area is active.

Area	Required fields
Warehouse details	Areas , Qty , In Stock , and Position where the matching stock-product form is active
Receiving shipment	Received by
Inspection details	GRN No. and Sub-supplier when a received order exists
Inspected product	Ordered Qty. , Received Qty. , Accepted qty , and Rejected qty
Defect	Defect
Attachment category	Category when an attachment category is being edited

With these conditions ready, find the QC list.

Find the QC list

The QC list is the place to start when you need to review warehouse items already in the quality-control area.

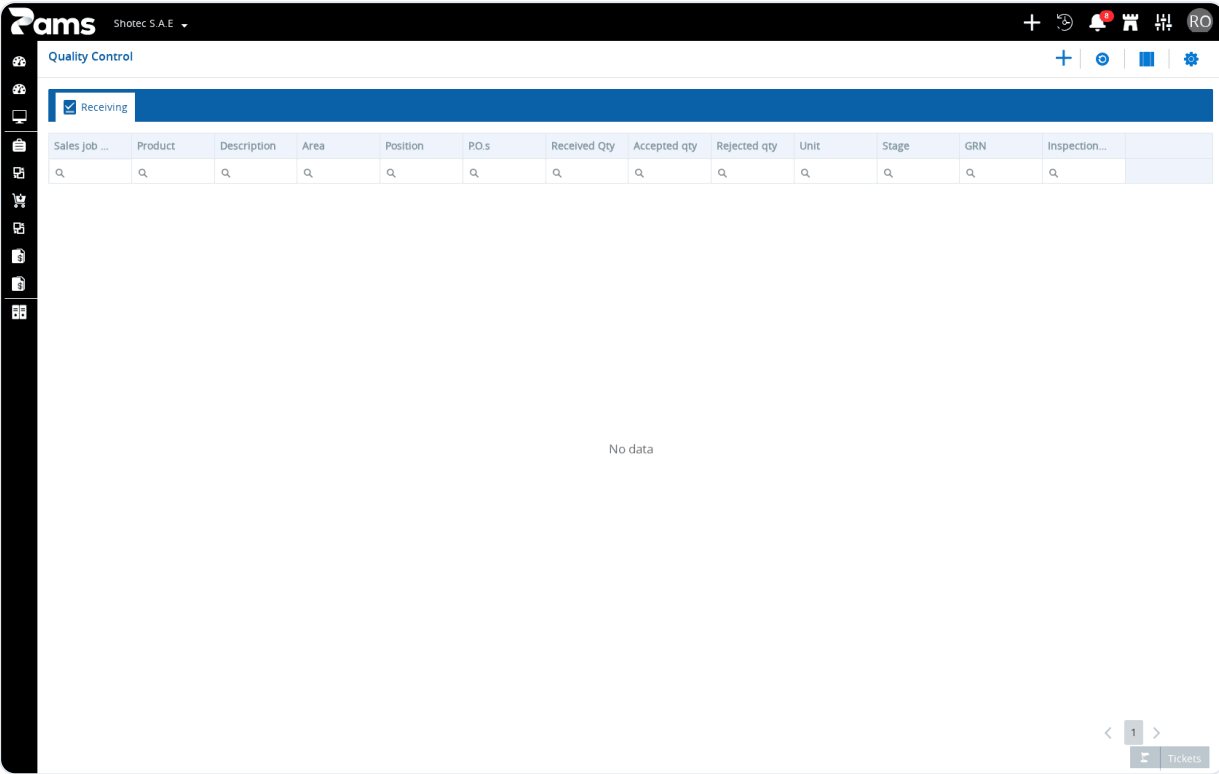
Prerequisites

- You have access to the warehouse quality-control area.

Steps

1. Select **Quality Control**.
2. Confirm that the page title reads `Quality Control` .
3. Confirm that the list section reads `Receiving` .
4. Read the headers shown in the list.
5. Select the header control that matches your task.

If you need to...	Select
Reload the list	Refresh
Arrange the columns	Table Layout
Open list settings	Settings



The list can be empty. In that case, the page displays `No data` ; there is no record row to open from the list.

Result: You can see `Quality Control` and `Receiving` , and know whether a row is available to review. Next, read and arrange the QC list.

Read and arrange the QC list

The QC list is a grid whose visible headers come from the list layout selected for your company.

Work from the headers that are actually shown rather than expecting every possible header in every layout.

The current list shows these columns:

What you need to check	Header
Sales reference	Sales job no.
Item description	Product and Description
Storage location	Area and Position
Order and receipt quantities	P.O.s, Received Qty, Accepted qty, and Rejected qty
Measurement	Unit
Warehouse progress	Stage
Receipt and inspection references	GRN and Inspection No.

The available header controls depend on your list configuration. The list may show

Refresh,
Table Layout, and **Settings**.

Prerequisites

- You are on the QC list.
- The list has finished loading.

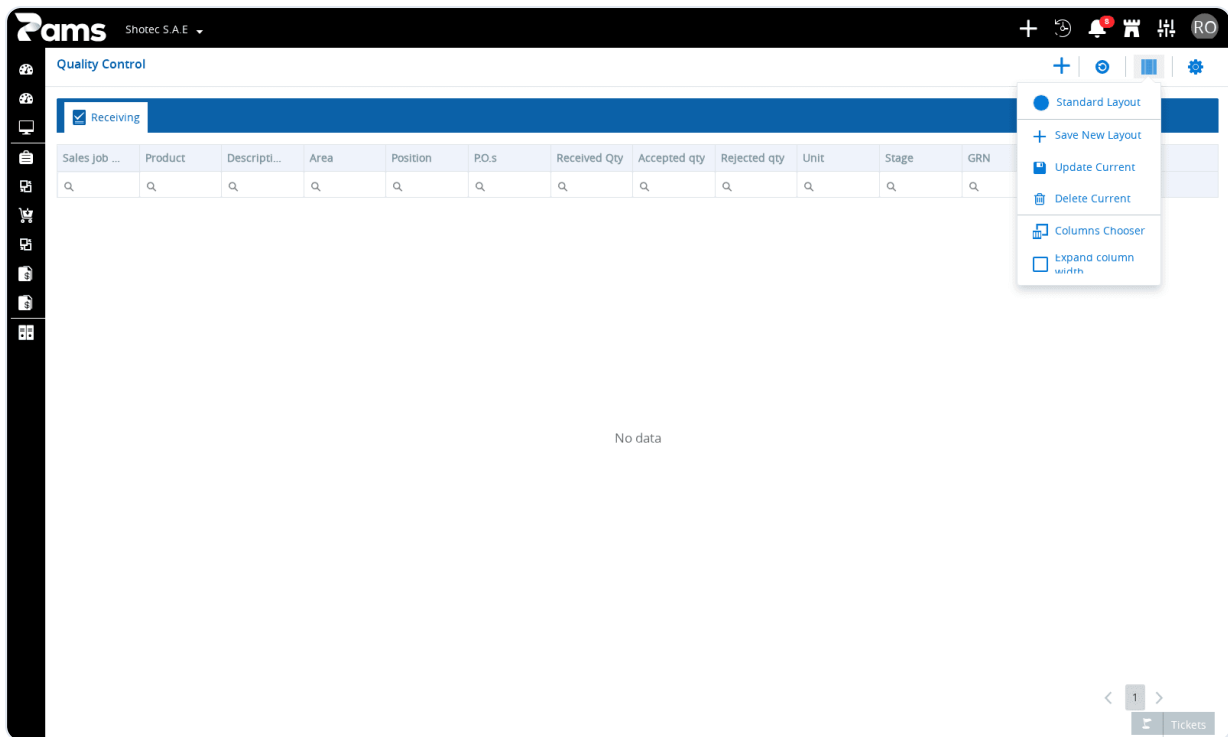
Steps

1. Read the visible headers to identify the sales reference, item, quantities, location, stage, receipt, and inspection reference.
2. Select **Refresh** when you need to reload the list.
3. Select **Table Layout** to open the layout controls.
4. Select one of **Standard Layout**, **Save New Layout**, **Update Current**, **Delete Current**, **Columns Chooser**, or **Expand column width**.

If you need to...	Select
Return to the standard column arrangement	Standard Layout
Save a new arrangement	Save New Layout
Change the current saved arrangement	Update Current
Remove the current saved arrangement	Delete Current
Choose which columns are available	Columns Chooser
Change a column's width	Expand column width

5. Select **Settings** when you need the list's settings control.

The screenshot shows the PAMS Quality Control interface. At the top, there's a header with the PAMS logo and 'Shotec S.A.E'. Below the header, there's a 'Quality Control' section with a '+ Receiving' button. The main area contains a table with the following columns: Sales Job ..., Product, Descripti..., Area, Position, P.O.s, Received Qty, Accepted qty, Rejected qty, Unit, Stage, GRN, and Inspectio... The table is currently empty, displaying 'No data'. At the bottom right, there's a pagination control showing '1' and a 'Tickets' button.



The list can still display **No data** while its layout controls are open. Read the headers shown by the selected list layout.

The available layout controls depend on your list configuration. The menu may also expose

Expand column width while the same columns and **No data** remain visible.

Result: You can read the columns shown by your QC list and use the layout controls without leaving the QC surface. When a row is available, continue to review its receipt and inspection details.

Review receipt and inspection details

Receipt details record how the warehouse received the item. Inspection details record who checked it, the quantities accepted or rejected, and any defect information that accompanies the inspection.

The detail panels can also include **Product**, **Description**, **Stocked By**, **Stocked On**, **Note**, and **Unit** in warehouse details. File work can include **Library name**, **File Name**,

Links, and **Comment**. These fields appear only on their matching detail or popup path.

Prerequisites

- You have opened a warehouse item from the QC list.
- The relevant receipt or inspection detail area is available.
- You have the receipt and inspection information needed for the fields shown.

Steps

1. Review **Recieved by** and **Recieved on** in the receiving-shipment details.
2. Review **Sub-supplier** and **Sub-supplier shipment no.** when the receipt is from a purchase order.
3. Review the text **Sub-supplier** field when the receipt is from a delivery note.
4. Review **Inspected by**, **Inspected on**, **GRN No.**, **Sub-supplier shipment no.**, and **Sub-supplier** in the inspection details.
5. Review **Checklist**, **Documents**, and **Comment** when those areas are present.
6. Review each inspected product's **Product**, **Ordered Qty.**, **Received Qty.**, **Accepted qty**, and **Rejected qty**.
7. Review **Defect** and **Defect Category** when the inspection has a defect area.
8. Select the control that matches the saved-record detail you need.

If you need to...	Select
Review comments	Comments
Review the receiving record	Receiving sheet
Review the inspection record	Inspection sheet
Review transfer movements	Transfer history
Review saved changes	Last Modifications
9. Select Save after changing receiving-shipment information.	
10. Select Consider PO As Not Received when the saved purchase order must be returned to its	

not-received path and the record has no unsaved changes.

Result: You have reviewed the receipt, inspection, quantities, defects, comments, and saved-record details available for the item, and can choose the receipt or inspection branch that applies.

Handle receipt and inspection branches

The receipt type and the item's saved state change which controls are available. Use the branch that matches the item rather than entering information from a different receipt type.

Prerequisites

- The receipt or inspection record is open.
- The record state satisfies the action's condition.
- You have edit access for actions that change the record.

Steps

1. Use the matching branch:

If the item is...	Work with...
From a purchase order	Sub-supplier and Sub-supplier shipment no. in the purchase-order receipt area
From a delivery note	The text Sub-supplier field in the delivery-note receipt area
An inspected product with company-configured stock rules	Stock Type where the company configuration requires it
A rejected item that can be inspected again	Re-inspect
An editable inspection with defect information	Defect
A saved inspection that is unchanged and not released	Finish and release to stock

2. In a received-products grid, select **Package**, **Unitized**, **Split**, or **Delete**, as shown in the table below.

If you need to...	Select
Group products into a package	Package

If you need to...	Select
Mark products as unitized	Unitized
Divide one row into items	Split
Remove a row	Delete

3. In a split-item area, select the exact item action that matches your task.

If you need to...	Select
Add an item	+ Item
Restore the item values	Reset Item
4. In an inspection, select Inspection template when the saved inspection and printing permission allow it.	
5. In the file area, select the control for the document action you need.	

If you need to...	Select
Attach a file	Attach File
Open a file	Open
Download a file	Download
Rename a file	Rename
Delete a file	Delete
Retry an attachment operation	Try Again
Change file tags	Add/Remove tags
Export the file list	Export

6. When a popup asks for a decision, select **No**, **Yes**, **Ok**, or **Cancel** according to the choice shown.

Result: You have followed the receipt and inspection branch that matches the item's source, record state, permissions, and available detail area. The item is ready for the finish action when its conditions are met.

Finish the inspection and continue

Finishing an inspection releases its accepted warehouse work to the next stock step.
A rejected item follows the re-inspection path when that action is available.

Prerequisites

- The inspection record is saved.
- The inspection has no unsaved changes.
- The items have not already been released to stock.

Steps

1. Review the accepted and rejected quantities in the inspection details.
2. Select **Re-inspect** when rejected products exist and the record is editable, then complete the re-inspection details that appear.
3. Select **Finish and release to stock** when the inspection is saved, unchanged, and not yet released.

Result: The available inspection completion action has been selected, or the item is ready for the registered warehouse page that owns its next step.

Resolve validation and errors

When an action stops, use the exact message to identify the information that needs attention.

Message	What to check
Your request was completed successfully	The requested action completed. Continue to the next warehouse step.
An error occurred while processing your request	Review the record values and try the action again.
Check mandatory field(s)	Complete the required fields in the active detail area.
Package products cannot be empty	Check that the package contains product rows before continuing.
You have products with no decision regarding accepted or rejected quantity	Enter an accepted or rejected quantity decision for every product.

Message	What to check
Please enter the storage area and position for each product	Complete Areas and Position for each product that requires storage information.
Position is required	Complete Position before saving the warehouse details.
Shipment is empty. Please enter received quantity	Enter the received quantity for the shipment.
Received quantity is greater than order quantity	Check Received Qty. against the order quantity before saving.

The message `Just '_''-''.'` And `'&'` Characters Accepted belongs to the Files page, not QC.

Out of scope

Message	Owning page
<code>Just '_''-''.'</code> And <code>'&'</code> Characters Accepted	Files

Result: You have matched the message or blocked interaction to the field, quantity, package, or layout action that needs attention.

Continue warehouse work

After QC review, continue on the warehouse page that owns the next action rather than repeating the same review on the list.

If you need to...	Continue with
Follow the overall warehouse handover	Warehouse fulfillment flow
Work with receipt notes	Goods receipt notes
Work with incoming inspection notes	Incoming inspection notes
Follow items awaiting warehouse work	Upcoming stock

Result: You know which registered warehouse page owns the next action after QC review.