

Pricing Quotation quotations

September 10, 2026

Pricing Quotation quotations

Quotation work from an RFQ

A quotation is offer-stage work created from an RFQ: it records the offer before the quotation moves on to the next purchasing stage.

The quotation panel is available from Offer until before Order. Each offer in the purchasing job has its own quotation panel.

If you need to...	Go to...
Find the quotation lists	Find and open a quotation
Check the fields and available actions	Understand the quotation editor
Enter or change quotation information	Save a quotation
Mark a draft as valid, or create an alternative or revision	Choose a quotation outcome
Correct a blocked action	When quotation work does not proceed
Return an offer to its RFQ	Continue after quotation work
Work the RFQ that feeds the quotation	Pricing Quotation RFQs
See the complete Pricing Quotation flow	Pricing Quotation

Start with the prerequisites before you open or change a quotation.

Before you start

A quotation action depends on the offer's saved state, your ability to edit it, and the configuration that controls mandatory fields and choice values.

Have this ready	Why it matters
A quotation in the Offer-stage window	The quotation panel appears from Offer until before Order.

Have this ready	Why it matters
A saved quotation with no unsaved changes	The state-dependent actions apply to persisted, unchanged, non-Ordered offers.
An editable record	Save is available only when editing is allowed; a child display can be read-only.
The sub-supplier and at least one item with a nonblank description	Offer validation requires both before the offer can be saved or advanced.
The offer information and item details	Quantity must be greater than zero and no more than 999,999; retained items need a description and a non-negative unit price.
Your company's mandatory-field configuration	The configured mandatory fields are required only where your company enables them.

When these conditions are in place, find and open the quotation.

Find and open a quotation

The Pricing Quotation lists help you identify RFQs and quotations by their visible row headers before you open the record.

Prerequisites

- You can open the Pricing Quotation list.
- You know enough of the package, sales job, purchaser, or sub-supplier information to identify the row.

Steps

1. Open Pricing Quotation.
2. Select **Quotations**.

Package no.	Sales job No.	Purchaser	Offer type	Bid due date	Sub-supplier	Client	Package title	Offer price	Offer price in €
18.0106	18.0106	Mahmoud El Sha...	Firm	29 Mar 2018	Flowserve SIHI	Pharco	4 mech. seal for S...	1,133.60 EUR	1,133.60 €
18.0106	18.0106	Mahmoud El Sha...	Firm	29 Mar 2018	Flowserve SIHI	Pharco	4 mech. seal for S...	0.00 EUR	0.00 €
18.0156	18.0156	Kareem Moustafa	Firm	04 Mar 2018	MISC	BORSIG ZM	2 memory card SI...	28,037.53 EGP	1,401.88 €
18.0334	18.0334	Omar Magdy	Firm	06 May 2018	Flowserve Seals	SC Johnson	overhaul kit for SI...	1,169.38 EUR	1,169.38 €
18.0409	18.0409	Mahmoud El Sha...	Firm	02 Jun 2018	Taprogge	WDEPC	Ciening ball	1,539.00 EUR	1,539.00 €
18.0252	18.0252	Mahmoud El Sha...	Budget	19 Apr 2018	Ideal Makina	Petrojet	Air dryer/ missan...	0.00 €	0.00 €
18.0455	18.0455	Mahmoud Sabry	Budget	07 Jun 2018	Taprogge	Suez PowerPlant	Cleaning Balls	11,230.00 EUR	11,230.00 €
18.0799	18.0799	Eslam Magdy	Budget	18 Oct 2018	PIONEER	MOPCO	Self priming pum...	21,447.00 GBP	24,449.58 €
18.1095	18.1095	Amr Salah	Budget	31 Dec 2018	Tsurumi	Sidpec	submersible pum...	4,030.00 \$	3,546.40 €
18.1140	18.1140	Amr Salah	Firm	02 Jan 2019	Wilden (Heliopoli...	SCA	AODD wilden rep...	150,284.00 EGP	7,514.20 €
19.0017	19.0017	Mohamed Talaat	Budget	24 Jan 2019	Homa pumps	MOPCO	2*Submersible P...	18,050.00 EUR	18,050.00 €
19.0021	19.0021	Mahmoud Sabry	Budget	31 Jan 2019	Taprogge	X Steel	Ball Cleaning	1,909.00 EUR	1,909.00 €
19.0141	19.0141	Mohamed Atef	Firm	03 Mar 2019	Tetco	Saint Gobain	One horizontal ce...	82,000.00 EGP	4,100.00 €
19.0162	19.0162	Amr Salah	Budget	24 Apr 2019	Fluimac	APC	AODD	4,155.00 EUR	4,155.00 €
19.0278	19.0278	Ahmed Aly	Firm	30 Oct 2019	Stock Netzsch	Petrotrade	spare parts for n...	58,733.42 EGP	3,524.01 €
19.0318	19.0318	Mohamed Talaat	Firm	09 Apr 2019	Cemp Motors	PPC	2 viking pumps	19,000.00 EGP	950.00 €
Count: 21								0.00 €	0.00 €

3. Identify the row from the visible headers Package no., Sales job No., Purchaser, Offer type, Bid due date, Sub-supplier, Client, Package title, Offer price, and Offer price in €.

4. Select the quotation row.

Result: The quotation record opens.

Understand the quotation editor

The quotation editor is the offer panel where you maintain the supplier offer, its terms, and the items carried from the RFQ.

The panel contains these fields:

Area	Fields and choices
Supplier and offer identity	Sub-supplier, Offer No. , Offer Type , and Offer Date
Timing and terms	Validity Period , Delivery Time , Delivery Term , Payment Method , and Payment Period
Purchasing reference	the purchasing reference field
Items	the item description field, Unit , and Qty

In **Offer Type**, select **Firm** or **Budget**. Select a value from each available list for **Sub-supplier**, the purchasing reference, and **Unit**.

The panel can be read-only when the record is displayed as a child or when editing is not allowed. The quotation list and the RFQs list can also show different columns. The RFQs list includes **RFQ stage**; the quotation list includes **Offer price** and **Offer price in €**.

Package no.	Sales job No.	Purchaser	Offer type	Bid due date	Sub-supplier	Client	RFQ stage	Package title
Q	Q	Q	Q	Q	Q	Q	Q	Q
S26.1000	J24.1538	Ibrahim Muhammed	Firm	06 Jan 2026	Ahmed Aboud	Archroma	Sent To Supplier	Archroma-4 Agitators
S26.1016	J26.1040	Mohamed-Shorosh	NA	05 Feb 2026	AAM	Concord	Sent To Supplier	Test Pricing
S26.1044	J26.1104	Heba Said	Firm	14 Feb 2026	6th October PP		New	kkkkkk
S26.1044	J26.1104	Heba Said	Firm	14 Feb 2026	6th October PP		New	kkkkkk
BO26.1074	J26.1142	Ragy Zaky	NA	22 Feb 2026	atec	AJWA	New	gfgfg
BO26.1078	J26.1146	Heba Said	Firm	22 Feb 2026	AAM		New	ff
BO26.1117	J26.1274	Hassan Afifi	Firm	05 Apr 2026	LEWA GmbH	APRC	New	Trail
BO26.1119	J26.1001	Mohamed-Shorosh	Firm	06 Apr 2026	AAM		Sent To Supplier	xx
BO26.1132		Heba Said	NA	09 Apr 2026	6th October PP		New	ghjhj
BO26.1142	J26.1330	Heba Said	NA	21 Apr 2026	6th October PP		Offerd	jkhjhjhjh
BO26.1142	J26.1330	Heba Said	Firm	21 Apr 2026	AAM		New	jkhjhjhjh
BO26.1142	J26.1330	Heba Said	NA	21 Apr 2026	kjj		New	jkhjhjhjh
BO26.1143	J26.1332	Heba Said	NA	21 Apr 2026	AAM		Sent To Supplier	fvcfff
BO26.1143	J26.1332	Heba Said	NA	21 Apr 2026	abc		Sent To Supplier	fvcfff
BO26.1147	J26.1343	Fatma2 Mohamed	NA	23 Apr 2026	AAM	AAM	Sent To Supplier	
BO26.1169	J26.1454	Heba Said	NA	06 May 2026	6th October PP		Cancelled	kkkkkk
BO26.1169	J26.1454	Heba Said	Budget	06 May 2026	6th October PP		Offerd	kkkkkk
BO26.1186	J26.1372	Ragy Zaky	NA	25 May 2026	ANDRITZ	ACETO	New	erteteterentre
BO26.1186	J26.1372	Ragy Zaky	NA	25 May 2026	imag	ACETO	New	erteteterentre

Count: 21

The active quotation surface does not provide Convert To Order. Continue quotation work through the actions that are available for the offer's current state.

Save a quotation

Enter or change the quotation details.

Prerequisites

- The quotation panel is open and editable.
- You have the sub-supplier, offer information, terms, and item details to enter.
- The quotation has at least one item with a nonblank item description.

Steps

1. In **Sub-supplier**, select the supplier for the offer.

2. In **Offer No.**, enter the supplier's offer number when your company requires it.
3. In **Offer Type**, select the available offer type when your company requires it.
4. In **Offer Date**, enter the offer date when your company requires it.
5. In **Validity Period**, enter a value from 1 through the allowed maximum when your company requires it.
6. In **Delivery Time**, enter a value from 1 through the allowed maximum when your company requires it.
7. In **Delivery Term**, select a term when your company requires it.
8. In **Payment Method**, select a method when your company requires it.
9. In **Payment Period**, enter a whole-number value from 1 through the allowed maximum when your company requires it.
10. In **PO No.**, select the purchasing-order reference when your company requires it.
11. In the item rows, enter a nonblank item description.
12. In **Qty**, enter a value greater than zero and no more than 999,999.
13. In **Unit**, select the unit for the item when one is available.
14. Select **Save**.

If a required value is missing, PAMS displays `Check mandatory field(s)` . If the item quantity is outside its range, it displays `Invalid input. The value must be greater than 0 and cannot exceed 999,999.00` . If the unit price is negative, it displays `Invalid input. Please enter a non-negative value` .

Result: A new quotation is created or an existing quotation is updated. PAMS displays `Saved Successfully` after a successful create or update. If saving fails, PAMS displays `Saving Error` .

Choose a quotation outcome

Choose the action from the quotation action area according to the quotation's current saved state.

Prerequisites

- The quotation is saved.
- The quotation has no unsaved changes.
- The quotation is not Ordered for the state-dependent actions.

Steps

1. Open the quotation action area.
2. Choose one outcome:

If the quotation is...	Select...	What follows
A saved Draft with no unsaved changes	Valid Offer	The offer moves into the valid-offer path.
Valid or Expired	Alternative Offer	A separate alternative quotation is created from the saved offer.
Valid or Expired	Revision	A separate revision quotation is created from the saved offer.
Valid or Expired	Rejected Offer	The rejection fields open.
Valid or Expired	Cancel RFQ	The cancellation fields open.
Valid or Expired	Regretted To Offer	The regret fields open.
Rejected	Consider Offer as Not Rejected	The rejection is reversed when the declared conditions hold.
Persisted, unchanged, and not Ordered	Back to RFQ	The offer returns to the RFQ path.

3. Complete the fields in the popup when **Rejected Offer**, **Cancel RFQ**, or **Regretted To Offer** opens.
4. Submit the popup using its confirmation control.

Result: The selected quotation outcome is applied, or the required reason fields remain available for correction.

If an action is blocked, use the message table before continuing.

When quotation work does not proceed

Use the message on screen to identify what to correct. Messages owned by another page are listed with that owning page.

Message	What to check or do
This field is required	Complete the field carrying the required marker.

Message	What to check or do
This Field Is Required	Complete the field carrying the required marker.
Invalid input. The value must be greater than 0 and cannot exceed 999,999.00	Correct Qty .
Invalid input. Please enter a non-negative value	Correct the negative item price.
Offer must have at least one item	Add or retain an item in the quotation.
Offer No. cannot exceed 35 characters	Shorten Offer No. to 35 characters or fewer.
Check mandatory field(s)	Complete the configured mandatory fields.
Saving Error	Check the quotation values and try Save again.
Upgrade needed	Ask for the subscription required by the selected quotation action.
Purchasing offer cancelled	The cancellation completed; continue from the quotation's resulting state.
Purchasing offer regretted	The regret completed; continue from the quotation's resulting state.
Offer rejected	The rejection completed; continue from the quotation's resulting state.
Purchasing job converted back to offer successfully	The return-to-offer conversion completed.
Please select one or more items to create a RFQ.	Select one or more job items before creating an RFQ.
Input contains forbidden characters(< , >). Please remove them and try again.	Remove < and > from the affected text.
Purchasing job converted to offer successfully	The RFQ-to-offer conversion completed.
No remaining items. All items have been selected	The RFQ package-item selection is complete.
Package must have at least one item	Add an item to the RFQ package.
This action is only allowed if you belong to that branch	Use an action for a branch to which you belong.
Please enter at least one email	Enter at least one email address.

Message	What to check or do
Inquiry must have at least one item	Add an item to the inquiry.
Order must have at least one item	Add an item to the order.
Items labeled as 'Ready for Shipment' or 'Delivered' cannot be deleted	Do not delete items with either of these labels.
Please enter action for each milestone	Enter an action for each milestone.
Required Offer Type	Complete the required offer type.
Required Bid Due Date	Complete the required bid due date.
Your request was completed successfully	The attachment request completed successfully.
You already have a contact with this name	Review the existing contact or use a different name.
An error occurred while processing your request	Retry the action or ask an administrator to check the request.
Server error	Retry the action or ask an administrator to check the server request.
Saved Successfully	The quotation was saved successfully.

After correcting a blocked action, continue with the quotation or return it to its RFQ.

Continue after quotation work

After saving or applying an exception outcome, continue from the quotation's next available work surface.

Prerequisites

- The quotation action has completed.
- You know whether you need to continue in Quotations, return to the RFQ, or review an exception list.

Steps

1. Select **Back to RFQ** when the offer must return to its RFQ path.
2. Open the quotation list when you need to continue quotation work.
3. Open the Archived exception lists when you need to review exception work.

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Pricing Quotations > Quotations										
All RFQs Quotations Archived										
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Count: 21								0.00 €	0.00 €	
< 1 2 3 4 5 ... 18 >										

Result: The offer remains available in its quotation path, returns to the RFQ path, or is available through the appropriate exception list.