

Understanding the interface

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What the authenticated workspace is

The authenticated workspace is Atloria's application entry surface: the place where you choose a destination and begin work with projects, documents, operations, and workspace settings. The Dashboard opens this workspace with a summary of projects, generations, and chat answers.

The workspace uses three regions. A sticky top bar provides the current context and shell tools. A sidebar groups destinations. The main content area holds the page you open, such as the Dashboard and its recent projects.

Use this page to orient yourself before opening a specific work area:

If you need to...	Go to
Choose a destination from the application navigation	Find a workspace destination
Recognize the top bar, sidebar, and main content area	Understand the workspace regions
Open search or review notifications	Use the top-bar tools
Work from a smaller screen or with platform access	Handle viewport and access variations
Continue with project work	Projects overview
Continue with document work	Documents overview
Continue with operational work	Operations overview
Read measurements	Analytics overview

If you need to...	Go to
Learn the product's purpose	What is Atloria

Before you start

The authenticated workspace is for a signed-in user. Sign in before using its navigation;
the top bar shows the signed-in user's name and the **Sign out** control when a session user is present.

Platform administration is a separate access branch. When your account has platform-admin access, the navigation includes the Platform section and its **Organizations** destination.

The Dashboard shell does not ask you to complete input fields or validation groups before using its navigation. Select a destination to move into the work area that owns the task.

Find a workspace destination

The sidebar is the navigation list for the authenticated workspace. Each destination is grouped by the kind of work it supports, so you can choose a reader-facing label instead of entering a route.

Prerequisites

- You are signed in to Atloria.
- You know which kind of work you want to begin.

Steps

1. In the sidebar, choose the group that matches your work, then select the destination from this table.

If you need to...	Choose a destination
Open the application home or manage project and document work	In the Workspace group, select Dashboard , Projects , or Documents
To review operational work or media	Select Operations , Analytics , Screenshots , Videos , or Captured Flows in the Enterprise group
Work with the support assistant	In the AI & Tools group, select Support Agent
Triage work or manage organization settings and payments	In the Settings group, select Desk , Issues , Organization , Branding , Integrations , or Billing
Manage platform organizations	In the Platform group, select Organizations

The selected destination becomes the active navigation item. The application uses an exact match for **Dashboard** and **Settings** roots, and keeps a parent destination active while you work in one of its deeper pages.

Result: The selected workspace page opens, and its destination remains identifiable in the sidebar.

Understand the workspace regions

The Dashboard is the workspace's starting view: the top bar keeps shell tools available, the sidebar keeps destinations together, and the main content area presents the current page.

On a large screen, the sidebar remains visible beside the main content. The Dashboard main area starts with the Dashboard heading and a summary of projects, generations, and chat answers. When projects are available, the recent-projects table lists the headers Project, Docs, Categories, and Updated.

When more than four projects are available, the recent-projects area also provides **View all**. Use it to open the projects list rather than selecting one of the recent rows.

Use the top-bar tools

The top bar is the shared control area for search, notifications, workspace context, and the current session. Use it when you need a cross-workspace command or a quick review of notifications without changing the destination in the sidebar.

Prerequisites

- You are signed in to Atloria.
- You are on an authenticated workspace page.

Steps

1. Select the top-bar tool that answers your immediate need.

If you need to...	Select	What happens
Open the global command palette	Search	The command palette opens.
Review notifications	Notifications	The notification panel opens; when unread notifications exist, select Mark all read . When the list is empty, it displays <code>No notifications yet</code> .
End the current session	Sign out	The application routes you to the login page.

Result: The selected shell tool is open, the notification panel shows its current state, or the session ends at the login page.

Handle viewport and access variations

The navigation interaction changes with screen size and platform access. On a large screen, the sidebar is beside the page. On a smaller screen, open the menu to reach the same navigation surface. Platform administrators also receive a Platform destination.

Prerequisites

- You are signed in to Atloria.
- You know whether you are working on a small screen or with platform-admin access.

Steps

1. Use the navigation surface that matches your screen and access, then select the destination you need.

If...	Action
You are on a small screen	Select Menu , then select the destination.
The mobile sidebar is open	Select Close sidebar , then select the destination.
Your account has platform-admin access	Select Organizations in Platform .
You are on a large screen	Select the destination in the sidebar beside the main content.

Result: The appropriate navigation surface is available, and the selected destination opens without changing the work area you intended to use.

When dashboard information is unavailable

Dashboard activity and notifications are supporting information around the workspace you are using. If activity cannot be loaded, the Dashboard displays `7-day activity unavailable` . If the notification list has no items, the notifications panel displays `No notifications yet` .

What you see	What to do
<code>7-day activity unavailable</code>	Continue with the workspace destination you need.
<code>No notifications yet</code>	Continue with the current workspace destination.

Continue to the next workspace task

The authenticated shell hands you to the destination that owns your next task. Choose the destination from the sidebar, or use **View all** when you need the complete projects list.

Prerequisites

- You know which workspace task you want to continue.
- You are signed in to Atloria.

Steps

1. Select the next destination from this table.

If you want to...	Continue with
Work with projects	Projects overview
Work with documents	Documents overview
Run or monitor documentation work	Operations overview
Read measurements	Analytics overview
Move between application destinations	Navigation basics
Personalize workspace choices	Personalizing your workspace
Open the complete project list from the Dashboard	View all

Result: The workspace page for the next task opens, or the complete projects list is available.