

Set Flow Documentation Ownership

September 10, 2026

Set Flow Documentation Ownership

This page explains how to assign a responsible maintainer for workflow and experience documentation in Atloria. Clear ownership helps ensure that documentation is reviewed, updated, and kept accurate as product flows change.

Overview

Atloria organizes product knowledge around flows, including **Pipeline Flows**, **Loop Flows**, and **User Flow** documentation. You can use the Documentation Hub to locate the flow documentation that needs an accountable maintainer.

Documentation ownership is especially important when a flow reaches the **DOCUMENTATION** stage of its lifecycle. A flow may move through stages such as **FRONTEND**, **BACKEND**, **DATABASE**, **API SCHEMA**, **CONFIG**, **DOCUMENTATION**, and **INFRASTRUCTURE**. When a flow is in the documentation stage, assign a person or team who understands the workflow and can keep its instructions current.

The available captured interface labels confirm how to access documentation areas, but do not identify a specific ownership field, owner selector, or save button. Use your organization's enabled ownership control on the selected flow or documentation record; its availability can depend on your workspace configuration and permissions.



Screenshot pending: The Documentation Hub entry point, including the “View Your Documentation →” action.

Prerequisites

Before you begin, make sure you have the following:

- Access to the Atloria project containing the flow documentation.
- Permission to manage documentation or flow settings for that project.
- The name of the individual or team that will maintain the documentation.

- Agreement on which flow needs an owner, such as a **Pipeline Flows**, **Loop Flows**, or **User Flow** item.
- A defined review expectation for the owner, such as reviewing documentation after workflow, authentication, or product-surface changes.
- Access to any related implementation or product knowledge needed to validate the documentation, especially for flows such as  **Authentication & Authorization Flow** or **OAuth 2.0 Flow**.

Step-by-Step Instructions

1. Open the documentation area by selecting **View Your Documentation** → .
2. Open **Documentation Hub**.
3. Select the project that contains the flow documentation you want to maintain.
4. Open the appropriate flow category, such as **Pipeline Flows**, **Loop Flows**, or **User Flow**.
5. Select the specific flow or experience document that needs an assigned maintainer.
6. Review the flow's current lifecycle stage.
7. Confirm that the documentation is ready for ownership when the flow has reached **DOCUMENTATION** or when documentation work is otherwise required.
8. Open the ownership or responsibility control available for the selected documentation item.
9. Select the individual or team responsible for maintaining the flow documentation.
10. Save or confirm the ownership change using the confirmation action shown in your workspace.
11. Review the displayed owner or responsibility indicator on the flow documentation.
12. Record the expected review trigger for the owner, such as a change to a product surface, a user journey, or an authentication flow.

 *Screenshot pending: The selected flow documentation page showing the ownership control, assigned maintainer, and confirmation action.*

When to assign ownership

Assign ownership as soon as documentation has a stable scope. For example, assign a maintainer when documentation describes a product surface, an agent loop, a user journey, or an integration flow that other teams will rely on.

If the flow is still changing rapidly across **FRONTEND**, **BACKEND**, **DATABASE**, or **API SCHEMA** work, you can still identify a provisional owner. That person can coordinate updates until the flow reaches the **DOCUMENTATION** stage. Once the documentation is stable, confirm the long-term maintainer and review schedule.

For cross-functional flows, assign ownership to the person or team best positioned to validate the user-facing experience. A technical contributor may own implementation details, while a product, support, or experience team may own the guidance users depend on.

Tips and Best Practices

- Assign one clearly accountable maintainer whenever possible. Multiple contributors can participate, but one person or team should be responsible for confirming that updates are complete.
- Match the owner to the flow type. For example, assign an authentication specialist to  **Authentication & Authorization Flow** or **OAuth 2.0 Flow** documentation, and assign a product-flow owner to **User Flow** documentation.
- Review documentation when the underlying experience changes. Updates to product surfaces, generated documentation, templates, or agent loop diagrams can affect the accuracy of existing flow guidance.
- Use the Documentation Hub as the starting point for ownership reviews. It provides a central place to locate documentation instead of relying on separately shared links or outdated copies.
- Treat generated content as a starting point. If you use **Generate Documentation** → or **Generate documentation from your code**, assign a maintainer to review the generated result before treating it as complete.
- Consider ownership before exporting. Select **Export Documentation** only after the assigned maintainer has verified the content, especially when documentation will be shared outside the immediate project team.
- Reassign ownership when team responsibilities change. Do not leave documentation assigned to a former contributor, inactive team, or person who no longer owns the related product area.

Related Pages

- [Use the Documentation Hub](#)
- [Generate Documentation](#)
- [Export Documentation](#)
- [Manage Pipeline Flows](#)
- [Manage Loop Flows](#)
- [Document User Flows](#)
- [Document Authentication and Authorization Flows](#)
- [Use Documentation Templates](#)

Troubleshooting

You cannot find an ownership control

Confirm that you opened the specific flow documentation item rather than only the Documentation Hub landing page. If no ownership option appears on the selected item, ask a project administrator whether ownership assignment is enabled for your workspace or whether you need additional permissions.

You cannot save the assigned maintainer

Verify that you have permission to manage the selected project's documentation. If you can view the flow but cannot confirm changes, a project administrator may need to assign the owner or update your access level.

The documentation has an owner but is out of date

Open the affected flow and compare the documentation with the current product experience. Ask the assigned maintainer to review the content when the workflow has changed, especially after changes to authentication, user journeys, product surfaces, or generated documentation.