

Learning Path: Project Administrator

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About This Path

This learning path is for the **Project Administrator** in Atloria. It is designed for people who set up projects, manage access, connect outside services, review settings, and keep documentation operations running smoothly.

You will move from basic account access, into admin controls, then into project setup, version work, publishing, AI settings, integrations, and ongoing oversight. This order matters because a Project Administrator usually needs to **get access first, understand the admin areas next, and then manage projects and release work with confidence.**

Prerequisites

Before you begin, make sure you:

- Have your Atloria sign-in details ready
- Can access the email inbox used for your Atloria account
- Know whether you already have administrator access in Atloria
- Have any project names, team details, or setup notes you may need
- Know which outside services your team plans to connect
- Set aside time to follow the path in order, especially if you are new to Atloria

Your Learning Journey

1. [Accessing and Registering Your Atloria Account](#) — Start here to understand how new and returning users enter Atloria and reach the right account access pages.
6 min read | Beginner
2. [Signing In to Atloria and Solving Access Problems](#) — This helps you sign in reliably and handle common access issues before you begin admin work.
5 min read | Beginner

3. [Using the Admin Workspace](#) — Learn where the main administrative areas live so you can move around Atloria with confidence.
6 min read | Beginner
4. [Managing User Access and Administrative Permissions](#) — As a Project Administrator, this is essential for understanding who can do what and how to manage access responsibly.
8 min read | Intermediate
5. [Reviewing Security and Audit Controls](#) — This shows you how to review sensitive activity and use Atloria's oversight tools.
7 min read | Beginner
6. [Monitoring Administrative Analytics and Activity](#) — Use this to understand overall activity and keep an eye on operational health in Atloria.
8 min read | Beginner
7. [Working with Project Lists and Dashboards](#) — This introduces the main project views you will use to find, open, and monitor projects.
7 min read | Beginner
8. [Creating Projects and Completing Onboarding](#) — Read this before starting any new project so your setup choices are clear from the beginning.
8 min read | Beginner
9. [Choosing Between Manual and Connected Project Setup](#) — This helps you choose the best setup path based on how your team works.
7 min read | Beginner
10. [Managing Project Administration from the Project Home](#) — Learn how to use the project home area as your main control point for day-to-day administration.
7 min read | Beginner
11. [Managing Project Settings and Website Options](#) — This matters because Project Administrators shape how each project is configured and presented.
8 min read | Intermediate
12. [Connecting and Managing External Integrations](#) — Use this when you need to connect outside services that support project workflows in Atloria.
7 min read | Beginner
13. [Configuring Project Webhooks and Related Controls](#) — This is useful for managing project update behavior and related operational controls.
7 min read | Intermediate

14. [Managing Documentation Versions Across the Release Cycle](#) — This gives you the big picture for how versions move from creation to release.
9 min read | Intermediate
15. [Generating New Documentation Versions](#) — Learn how to create new versions and confirm they are ready for the next step.
7 min read | Beginner
16. [Reviewing and Approving Documentation Versions](#) — This helps you guide review decisions and keep releases moving.
8 min read | Intermediate
17. [Controlling Version Visibility and Export Options](#) — Read this to manage who can see a version and how it can be shared.
7 min read | Intermediate
18. [Managing Screenshots for Documentation](#) — This supports release quality by helping you manage the images used in documentation.
8 min read | Beginner
19. [Defining Audiences for Targeted Documentation](#) — This introduces audience setup so you can support targeted reader experiences.
6 min read | Beginner
20. [Viewing Public Documentation by Audience](#) — Use this to validate what different reader groups will actually see after release.
7 min read | Beginner
21. [Creating and Managing AI Support Agents](#) — This is a strong starting point for using Atloria documentation in AI-assisted support experiences.
8 min read | Beginner
22. [Configuring AI Settings for Your Organization](#) — Project Administrators need this to understand organization-wide AI choices and controls.
8 min read | Intermediate
23. [Setting Up and Maintaining AI Providers](#) — This helps you manage the provider settings that support AI features in Atloria.
6 min read | Beginner
24. [Monitoring AI Usage and Request History](#) — Read this to track usage, review activity, and support responsible oversight.
8 min read | Beginner

25. [Analyzing Documentation Performance Across Projects](#) — This helps you compare results across projects and spot where attention is needed.
8 min read | Intermediate
26. [Exporting Audit and Version Records](#) — Use this when you need to keep records, support reviews, or share release history.
7 min read | Beginner
27. [Exporting Documentation and Related Records](#) — This rounds out your workflow by showing how to export the outputs and records tied to documentation work.
8 min read | Intermediate

What You'll Be Able to Do

After completing this path, you will be able to:

- Access Atloria, sign in, and recover from common access problems
- Navigate the Admin workspace and find the right control areas quickly
- Review user access and support permission decisions with confidence
- Monitor security, audit activity, and administrative trends in Atloria
- Find projects, open dashboards, and manage project work from the right starting points
- Create new projects and choose the right onboarding approach
- Update project settings, website options, and related operational controls
- Connect and maintain outside services used in project workflows
- Manage documentation versions from creation through review and release readiness
- Control version visibility, sharing, and export-related decisions
- Organize screenshots and support documentation quality checks
- Define audiences and confirm audience-specific public views
- Set up and oversee AI-related features, including agents, providers, and usage review
- Compare documentation performance across projects and use that information to guide action
- Export documentation, audit records, and version records for review, sharing, or retention