

Manufacturing Cost and Distribution Extras

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Manufacturing cost and distribution extras

Find allocation work, review the conditions that change an allocation run, and reach the

Distribution Extras destinations named by the product.

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An allocation run is the record where you review allocation results and choose whether

to recompute, post, or reverse the run. Cost-driver work is the configuration and review

work reached through **Cost Drivers (hours)** and related reports and configuration.

Distribution Extras destinations are the product's named destinations for factory, postdated-bill, and postdated-check work.

If you need to...	Go to
Find an allocation list or wizard	Find an allocation or Distribution Extras destination
Understand the run controls and conditional areas	Understand an allocation run
Recompute, post, or review a run	Run and review an allocation
Choose the correct allocation branch	Handle allocation modes and run states
A destination opens somewhere unexpected	When a destination does not render
Continue after posting or reversing	After the allocation

Before you start

Prerequisites

- Open an allocation run that is in `previewed` state before using **Re-compute Preview** or **Post**.
- Open an allocation run that is in `posted` state before using **Cancel / Reverse**.
- Check whether the run uses `step_down` method before looking for **Cascade steps** or **Cascade step**.
- Check whether the run uses `fanout` presentation before looking for **GL Account** in its allocation lines.
- Check whether the variance status is `blocked` before looking for **Over-threshold approval**.
- Open the **Reversal** area only after the allocation run is in `cancelled` state.

After checking these conditions, find the destination for the work you need to do.

Find an allocation or Distribution Extras destination

Use the Accounting menu to choose the destination that matches the work you need to do.

If you need to...	Open
Review allocation runs	Allocation Runs
Start a monthly allocation	Run Monthly Allocation
Review allocation lines	All Allocation Lines
Review allocation results	Variance Report, YTD by Production CC, or YTD by Service CC
Configure allocation work	Matrix, Import Matrix from CSV, Cost Element Groups, Cost Elements, or Cost Drivers (hours)
Configure Distribution Extras	Factories or Per-Factory Account Overrides
Work with postdated bills and checks	Mature Bills Today, Bounce a Postdated Bill, or Collect / Cash Postdated Check

Prerequisites

- Know whether you are reviewing an existing allocation, starting a monthly allocation, configuring cost drivers, or opening a Distribution Extras destination.

Steps

1. Open the Accounting menu.
2. Select the destination that matches your work in the table.
3. Confirm that the destination title is on screen before continuing.

Result: The selected allocation, report, configuration, or Distribution Extras destination is on screen.

Use the destination's controls to understand or process the allocation run.

Understand an allocation run

Area or control	What it is for
Re-compute Preview	Recomputes the preview while the run is in <code>previewed</code> state.
Post	Posts the run while it is in <code>previewed</code> state.
Cancel / Reverse	Cancels or reverses the run while it is in <code>posted</code> state.
Lines	Opens the allocation lines.
Journal Entry	Opens the generated journal entry when one exists.
Cascade steps	Shows the cascade-step count when the method is <code>step_down</code> .
Cascade step	Appears in the lines when the method is <code>step_down</code> .
GL Account	Appears in the lines when the presentation is <code>fanout</code> .
Over-threshold approval	Appears when the variance status is <code>blocked</code> .
Reversal	Appears when the run is <code>cancelled</code> .

Before selecting **Post**, note the confirmation text:

Posting will create the journal entry and lock the run. Continue?

Caution: Posting locks the run after it creates the journal entry.

Before selecting **Cancel / Reverse**, note the confirmation text:

This will create a reversal journal entry. Continue?

After identifying the condition, select **Re-compute Preview** or **Post**, or select **Lines** or **Journal Entry** to review the allocation.

Run and review an allocation

Use this procedure when you have opened an allocation run and need to recompute its preview, post it, or review its related records.

Prerequisites

- Use the `previewed` state for **Re-compute Preview** or **Post**.
- Use **Journal Entry** only when a generated journal entry exists.
- Use **Lines** when you need to review the allocation lines.

Steps

1. Choose one path:

If you need to...	Follow this path
Recompute the preview	Select Re-compute Preview .
Post the run	Select Post . Read <code>Posting will create the journal entry and lock the run. Continue?</code> .
Review the allocation	Select Lines , or select Journal Entry when the generated journal entry is available.

Result: The selected preview, posting, or review action is complete.

Handle allocation modes and run states

The allocation mode and run state determine which details and recovery action you use.

If the run has...	Work with...
<code>step_down</code> method	Cascade steps and Cascade step
<code>fanout</code> presentation	GL Account in the allocation lines
<code>blocked</code> variance status	Over-threshold approval
<code>cancelled</code> state	Reversal
<code>posted</code> state	Cancel / Reverse

Use this procedure when a posted run must be cancelled or reversed.

Prerequisites

- The allocation run is in `posted` state.

Steps

1. Select **Cancel / Reverse**.
2. Read `This will create a reversal journal entry. Continue?` .
3. Open **Reversal** after the run is in `cancelled` state.

Result: The run is cancelled and its reversal information is available.

When a destination does not render

Use this check when a requested destination opens the theme customizer instead of the destination title you selected.

What you see	What to do
The URL lands on <code>/web#action=apps_menu</code> and the theme customizer is visible	Stop before using Save or Reset To Default for this task.

Result: You remain on the theme customizer without changing its settings.

After the allocation

After an allocation action, continue with the related record that the run makes available.

After you...	Continue with...
Post a run	Journal Entry when the generated entry is available.
Need to inspect the allocation detail	Lines .
Reverse a posted run	Reversal after the run is <code>cancelled</code> .

Result: You have the next review area for the posted, detailed, or reversed run.